

Training Advisory Group Meeting Minutes September 18, 2018 – Albany and Teleconference

Present: Dan Martonis, Cathy Conklin, Gene Monaco, Roger Tibbetts, Denise Trudell, Christine Bannister, Dave Ange, Sean Fitzsimmons, Mary Beth Cimino

Get organized

IAO Training Update

Roger Tibbetts gave an update on the 2018 Cornell training and offered insight into the 2019 Cornell training.

Cornell 2018 – a total of 221 people attended.

- A) Course 1 we had 20
- B) Course 2 we had 29 This Course will be offered this winter in Syracuse due to requests from Course 1 attendees.
- C) Is it possible to breakout Course 1 and 2 needs from “Cost, Market & Income Approaches to Value” so we know which course is needed and where?
- D) Fundamentals of Mass Appraisal we had 10.

Cornell 2019

- A) Plan to offer Introduction to Farm Appraisal if Bob Wright is ok with it with assistance of Don Collins.
- B) Plan to offer Fundamentals of Data Collection need NYS Course materials for our instructor.
- C) Plan to offer Fundamentals of Mass Appraisal again due to number needing training.
- D) Plan to offer IAO-2 Exemption Administration.

Dave Ange will reach out to the ORPTS Regional Managers to see if they have available resources to be co-teachers for Farm Appraisal, Fundamental of Data Collection and Fundamentals of Mass Appraisal courses.

Ethics

Roger stated the Ethics Course has been updated. The Ethics Course will be offered after October 1st to meet 1-year timeline for 2019 appointments. We have 2 scheduled now: 10/17/18 in Greenburg and 12/7/18 in Hudson. We will also target Long Island location for Ethics. **Dave Ange inquired as to whether most Assessors know about this course and Roger confirmed they did.**

Administration of Exemptions

New Course by Anne Sapienza on administering difficult exemptions in one day format is ready. One was given in Syracuse 8/24/18 and one is scheduled for Batavia 11/16/18 and I have requested one in Watertown this winter. **Roger will send Dave Ange outline for 8/24/18 course so ORPTS can approve credits. Update: Outline has been received – thank you.**

CaRDI

The Assessors Association is working with Community and Regional Development Institute at Cornell to develop an advanced farm course with Jennifer Ifft, Anne Sapienza, and Don Collins for 2019 possibly at Cornell.

Statewide Learning Management System (SLMS) Survey Results

Sean Fitzsimmons reviewed the Data Collection, Assessment Administration and Mass Appraisal Online Training Surveys which were sent out the end of August. Sean provided data on the number of people who responded to the survey. Gene Monaco asked if we followed up with a reminder to increase participation, which we did not.

Sean stated the original objective of the survey was to evaluate how training was going in (SLMS) Statewide Learning Management System. The group felt the survey was not sufficiently weighted towards the content of the class. The topics of the survey could be more relevant to learning objectives, now that online SLMS integration is going smoothly.

Cathy Conklin would like to see a follow up survey showing how much you use what you learned, is it still relevant to your job, etc. Cathy suggested the survey being distributed between 6-9 months but Gene Monaco suggested 3 months max. All suggestions on survey questions welcome. **Update: Gene provided follow-up survey suggestions.**

New Training Advisory Group Charter

The NYS Real Property Tax Administration Training Advisory Group Charter should be reviewed every four years. Dave Ange will make changes to the current charter and send to group for review. The group agreed to review and return to ORPTS with changes.

Assessment Administration Course Review

There will be a meeting scheduled in the next month with a team (Steve Harris, Chenango County Director; Terri Ross, Queensbury Assessor; Sean Fitzsimmons, Claudia Weeks, Melanie Koch) to begin revising the Assessment Administration Course. The target for completion of the course is next Fall. Once the team meets and we have more information we will send it out to the group for review.

Next Meeting

The next meeting will be tentatively scheduled for 10:30 am on Tuesday, March 19, 2019.