

DATE	Continuing Education/Recertification Sessions	Credit
Monday, Oct. 15, PM	Legislative Update/STAR/Cyber Security – SAM project	3 CE
Tuesday, Oct. 16, AM	Ethics and the Assessor	Recertification credit
Tuesday, Oct. 16, PM	Ethics and the Assessor	Recertification credit
Wed, Oct.17, AM	Correction of Errors/Spotlight on Shared Services	3 CE
Courses Required for Basic Certification		
Mon. Oct.15 AM	Tax Mapping	Basic
Tues. Oct 16 AM/ PM	Ethics and the Assessor	Basic
Wed. Oct 17 PM	Tax Collection and Enforcement	Basic

REIMBURSEMENT SCHEDULE

TOTAL CE CREDITS	REGISTRATION FEE	OTHER REIMBURSEMENT*
6 + Ethics	\$200	2 overnights, meals, mileage, tolls
6 without Ethics	\$100	1 overnight, meals, mileage, tolls
3	0	No overnights. Only allow travel meals, mileage, tolls
Basic certification courses	100% tuition	Sunday, Monday and Tuesday overnights are approved for those Directors who travel at least 50 miles from their official station and complete the Tax Collection/Enforcement, Ethics and Tax Mapping courses for basic certification.

*In addition, Sunday overnight expenses are available to those eligible who travel over 50 miles from their official stations to the CE conference.

Reimbursement rates for Onondaga County : Hotel =\$96 per night (must have itemized receipt); (lunch is not reimbursable); Mileage = \$.565. If you have questions about your eligibility for CE credit or reimbursement, please call (518) 474-1764 prior to attending the conference. <http://www.tax.ny.gov/research/property/assess/training/reimburse/index.htm> **Reimbursement will be provided from the Second Training Period (August 1 – November 30). Vouchers must be received by ORPTS within 30 days of the conference. Reimbursement may be prorated by ORPTS. If proration is necessary, basic certification courses will be paid first, followed by continuing education. Rules allow ORPTS to reimburse a percentage of the expenses when funds are insufficient to cover all expenses.** Be sure to sign-in at all sessions that you attend for basic certification and continuing education (CE) credits. CE Credits will also be used to determine your eligible expenses for reimbursement. (10/2/13)