

**AGENDA**  
**REAL PROPERTY TAX ADMINISTRATION COMMITTEE**  
**Thursday & Friday, October 7-8, 1999 (1:00 - 5:00 p.m. & 8:30 a.m. - 12:15 p.m.)**  
**Clarion Inn, Rte. 7, Latham, New York 12210**

**FACILITATOR: Dan Curtin**

**RECORDERS:**

**THURSDAY, OCTOBER 7, 1999**

<b>ITEM</b>	<b>RESULTS</b>	<b>HOW</b>	<b>LEAD</b>	<b>TIME</b>
<b>a.</b> Get Organized	Agenda Approved New Member Introduced Updates to Action Items noted	Discussion	D. Curtin	1:00 - 1:15
<b>b.</b> Leaders' Report	Information shared	Discussion	Cinquanti, Pask, Griffen	1:15 - 1:30
<b>c.</b> Annual Reassessment Hopes/Fears Status - CTG Trending Proposed rules and procedures	Hopes/Fears Identified Information Shared	Go Around Discussion Presentation/Discussion	D. Curtin CTG D. Williams F. Ferrari/R. Mancuso	1:30 - 3:15
<b>BREAK</b>				3:15 - 3:30
<b>d.</b> Update on county directors' roles Ontario, Chenango, Renssellar	Information shared	Presentation/discussion	Griffen	3:30 - 4:00
<b>e.</b> Tax Map Enforcement	Information Shared	Presentation	B. Godell	4:00 - 4:15
<b>f.</b> Special Equalization Rates	Issue Understood	Discussion	G. Bennett	10:30 - 11:00

**FRIDAY, OCTOBER 8, 1999**

<b>ITEM</b>	<b>RESULTS</b>	<b>HOW</b>	<b>LEAD</b>	<b>TIME</b>
<b>g.</b> Get Organized	Agenda Adjusted as Needed	Discussion	D. Curtin	8:30 - 8:45
<b>h.</b> Rules/Procedures - NYSAA letter to Westchester Co. NYSAA	Increased Understanding	Discussion	F. Pask	8:45 - 9:15
<b>i.</b> State Aid issues Conformance w/ training rules Large Parcels	Procedures Understood	Discussion	F. Ferrari	9:15 - 9:45
<b>j.</b> Valuation Issues: General Issues Utility Study Large Parcel Team	Outreach Determined Charter Reviewed	Discussion Discussion Discussion	B. Sauter D. Card D. Harris	9:45 - 11:15
<b>BREAK</b>				10:15 - 10:30
<b>k.</b> Rationale for recorded message at Legal Services	Information shared	Discussion	R. Sinnott	11:15 - 11:30
<b>l.</b> Teams Clarify which are RPTAC teams Status Reports**	RPTAC Teams Identified Information Shared	Discussion	D. Curtin	11:30 - 11:45
<b>m.</b> Wrap-Up	Next Mtg. Planned	Discussion	D. Curtin	11:45 - 12:00

\*\*Potential Team Status Reports:

RPTAC

- 953 Team
- Agricultural Issues Team
- County Director's (Roles & Responsibilities)
- Equalization Project Team
- Large Parcel Team
- Star
- State Fair
- Training & Certification Program Committee (TCPC)
- Internet Use Team

Non RPTAC

- Alliance
- Assessment Administrators Training Program (AATP)
- Maintenance Aid Team
- Future of RPS Study Group

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