

TENTATIVE AGENDA
REAL PROPERTY TAX ADMINISTRATION COMMITTEE
Wednesday & Thursday, June 16-17, 1999 (1:00 - 5:00 p.m. & 8:30 a.m. - 12:15 p.m.)
Hampton Inn, Rte. 9, Latham/Cohoes

FACILITATOR: Dan Curtin

RECORDERS: Audrey Barnes & Tina Kane

WEDNESDAY, JUNE 16, 1999

ITEM	RESULTS	HOW	WHO	TIME
a. Get Organized	Agenda & Minutes Approved	Discussion & Consensus	Curtin & Members	1:00 - 1:10
b. Leaders' Reports (Erie County Tax Maps)	Information Shared	Presentation	Cinquanti, Schoeberl & Griffen (J. Maciejewski)	1:10 - 1:45
c. Alliance	Information Shared	Discussion	Griffen, Budde & McCarthy	1:45 - 2:00
d. RPTAC Sub-Teams Right Committees? Charters Up-To-Date?	Team Structure Reviewed and Updated	Discussion & Consensus	Griffen & Members	2:00 - 2:30
e. Team Status Reports 953 Team Ag. Team Others	Information Shared	Presentation & Discussion	Team Reporter	2:30-3:00
BREAK				3:00 - 3:15
f. RPS -Marketing Plan -Governance Team -Support for Mainframe Systems	Idea Generated, Next Steps Decided, Information Shared	Presentation & Discussion	Bo. Scott & D. Jersey	3:15 - 5:00

THURSDAY, JUNE 17, 1999

ITEM	RESULTS	HOW	WHO	TIME
g. Get Organized	Agenda Adjusted as Needed	Discussion	Curtin & Members	8:30 - 8:40
h. Legislation	Questions Answered	Q & A	P. Miller & J. Gerberg	8:40 - 9:00
i. Procedures What's Out There? What's Coming?	Information Shared	Presentation & Discussion	F. Ferrari & J. O'Keeffe	9:00 - 9:15
j. Cable TV Reporting Problems	Issues Defined; Next Steps Decided	Discussion	C. Schoeberl & D. Card	9:15 - 9:45
k. OSC STAR Report	Reactions Gathered	Discussion	R. Shetler & P. Keitel	9:45 - 10:00
l. Assessment Complaint Booklet Why Annual Booklet? (1998 Action Item 38)	Next Steps Decided	Discussion	C. Schoeberl & J. Pierson	10:00 - 10:15
BREAK				10:15 - 10:30
m. \$5 & \$20	Status Updated; Information Shared	Discussion	T. Griffen	10:30 - 11:00
n. Sales Issues Revenues 2% Threshold for RAR	Information Shared	Discussion	R. Hubner & P. Szewedo	11:00 - 11:15
o. Director's Duties	Proposal Presented	Discussion	B. Budde	11:15 - 11:30
p. Action Items	Follow-Up Noted			11:30 - 11:45
q. WebBoard & FOIL	Feedback Received		D. Curtin & L. Martinelli	11:45 - 12:00
r. Wrap-Up Reaction to WebBoard Next Mtg. Date, Agenda	Next Mtg. Planned	Discussion & Consensus	Curtin & Members	12:00 - 12:15

****Potential Team Status Reports:**

On-going Teams

- Alliance
- 953 Team
- Agricultural Issues Team
- Assessment Administrators Training Program (AATP)
- County Director's (Roles & Responsibilities)
- Equalization Project Team
- Future of RPS Study Group
- Large Parcel Valuation Issues Team
- Maintenance Aid Team
- Star
- State Fair
- Training & Certification Program Committee (TCPC)

New Teams

- Internet Use Team