



**STATE OF NEW YORK
DEPARTMENT OF TAXATION AND FINANCE
Office of Budget & Management Analysis
Bureau of Fiscal Services
Building 9, Room 234
W.A. Harriman Campus
Albany, NY 12227**

Patricia Mitchell, Director
Eric Mostert, Assistant Director, Budget & Accounting Services
Janice Piccone, Assistant Director, Procurement Services

May 14, 2007

Dear Prospective Bidder:

The New York State Department of Taxation and Finance is soliciting proposals for the procurement of an AGFA Avalon or Heidelberg Supra Setter E 105 or equivalent Computer to Plate Image System and a compatible Epson 9800 or equivalent Proofing System with Color Management.

The Invitation for Bids (IFB) for these products, IFB 07-05, is posted on the Department's website at <http://www.nystax.gov/procurement>. If you are unable to obtain a copy of the IFB from our website, please e-mail bfs_contracts@tax.state.ny.us or call (518) 457-0954 to request a copy.

Interested bidders must meet the minimum qualifications described in Section V, Qualifying Requirements as well as attend a mandatory pre-bid site visit as described in Section IV.C. All questions regarding this IFB must be submitted via (1) e-mail to bfs_contracts@tax.state.ny.us; (2) fax to (518) 435-8413; or (3) mail to the above address. All questions must be received by May 30, 2007. Please reference the relevant page and section of the IFB as well as the IFB number, 07-05.

All proposals must be received no later than June 13, 2007, 2:00 p.m. EST.

Sincerely,

A handwritten signature in black ink that reads "Janice Piccone". The signature is written in a cursive, flowing style.

Janice Piccone
Assistant Director, Procurement Services