



STATE OF NEW YORK  
DEPARTMENT OF TAXATION AND FINANCE  
Office of Budget & Management Analysis  
Bureau of Fiscal Services  
Building 9, Room 234  
W.A. Harriman Campus  
Albany, NY 12227

Patricia Mitchell, Chief Financial Officer  
Eric Mostert, Assistant Director, Budget & Accounting Services  
Catherine Golden, Assistant Director, Procurement Services

**Response to Bidder Questions**  
**Request for Proposal 09-31**  
**Out of State Collection Services for Delinquent Tax Debt**

January 4, 2010

To All Potential Bidders:

1. Attached is the Department's response to bidder questions.
2. Please note, the Department is also amending its response to **question 60** from the initial round of questions.

Question 60 was:

If New York State decides to offer Tax Amnesty to its tax debtors, will the referred cases remain with the out-of-state collection agency?

Please advise on the procedures for this possibility.

The amended response to question 60 is:

If New York State decides to offer Tax Amnesty to its tax debtors, it is possible that some of the tax debtors included among the tax debtors in the inventory of cases referred to the contractor will be eligible for Tax Amnesty. If any of these eligible tax debtors apply for amnesty, their cases will be recalled by the Department.

NYS Department of Taxation and Finance  
Request for Proposal (RFP) #09-31  
Out of state Collection Services for Delinquent Tax Debt  
Follow Up Question and Answer Document

#	RFP Section	RFP Page #	Question	Answer
1			What is the preferred way for you to pay the vendor for domestication fees and other court cost expenses?	The fixed rate bid must be inclusive of all costs, including any court filing and/or related fees that may arise during the performance of services outline in this RFP.
2			If a wage garnishment or bank garnishment is initiated on behalf of NYS Dept of Taxation and Finance, how should the payments be remitted to the state? Generally monies generated by garnishments are sent from the jurisdictional court to the attorney of record.	It is the Department's preference for wage or bank garnishment payments to be directed to the designated Department's payment address. For instances when a court sends the payment directly to the attorney of record, the contractor must redirect the payment to the Department on a daily basis, without deducting any Contractor fees, in the manner prescribed by the Department.