

New York State Department of Taxation and Finance
Invitation for Bids #18-200
Check Stock



**Department of
Taxation and Finance**

BUREAU OF FISCAL SERVICES

PROCUREMENT UNIT

March 26, 2019

**Invitation for Bids (IFB) 18-200, Check Stock
Amendment #2**

To All Potential Bidders:

The Department is issuing Amendment #2 to amend the Deadline for Submission of Bids date in Section 1.2, Schedule of events.

Corrected pages are attached to this document. All deletions are shown in **blue** strike-through text, and all additions are made in **red** text.

All other requirements and conditions remain as indicated in the IFB.

New York State Department of Taxation and Finance
 Invitation for Bids #18-200
 Check Stock
 90 Cohoes Avenue
 Green Island, New York 12183

1.1.5 State "**BID ENCLOSED**" and record the **IFB Number** and **Bid Opening Date** on the envelope containing the sealed bid. Failure to complete all information on the bid envelope may necessitate the premature opening of the bid which may compromise its confidentiality. An improperly submitted bid resulting in a **LATE BID** may not be considered.

All amendments, clarifications, and any announcements related to this IFB will be posted on the Department's website at: <http://www.tax.ny.gov/about/procure>.

It is the responsibility of the Bidder to check the website for any amendments, clarifications or updates. All applicable amendment information must be incorporated into the Bidder's bid. Failure to include this information may result in the Bidder's bid being deemed non-responsive.

1.2. SCHEDULE OF EVENTS

February 19, 2019	Issuance of IFB
March 12, 2019	Deadline for Filing Offer Understanding of, and Compliance with, Procurement Lobbying Guidelines
March 12, 2019	Deadline for Submission of Written Questions
March 19, 2019	Department Response to Bidder Questions Posted
March 26, 2019 March 28, 2019 by 2:00 PM EST	Deadline for Submission of Bids
March 27, 2019	Bid Opening
April 4, 2019	Anticipated Notification of Intent to Award
June 14, 2019	Latest Date for Product Testing to Begin
August 1, 2019	Anticipated Date for Contract Execution

1.3. SCOPE:

The New York State Department of Taxation and Finance is seeking competitive bids from qualified Bidders to produce and supply check stock for various checks in accordance with the detailed specifications outlined in this document.

The Department is soliciting bids for the following four (4) products:

1. Personal Income Tax (PIT) Adjusted Cut-Sheet Refund Check Stock