



STATE OF NEW YORK  
DEPARTMENT OF TAXATION AND FINANCE  
Office of Budget & Management Analysis  
Bureau of Fiscal Services  
Building 9, Room 234  
W.A. Harriman Campus  
Albany, NY 12227

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**Amendment to IFB 08-09, Manufacture, Print and Mail – Form 1099-G (2008) Report of Tax Over Payment and Extension of Bid Due Date**

August 7, 2008

To All Potential Bidders:

The Department is amending the bid form to correct a typographical error and extending the due date for bid submission.

The original bid sheet, which can be found on page 16 stated:

Guaranteed Postmark and Release of the 1099-G forms to USPS by 1/31/08.

The bid sheet has been amended to state:

Guaranteed Postmark and Release of the 1099-G forms to USPS by **1/31/09**.

As a result of this correction, the due date for submission of bids has been extended to **Thursday, August 14, 2008 at 2:00 pm Eastern Time.**

**Please Note:**

If your firm has already submitted a bid with the original bid sheet, you may relay concurrence of your firm's understanding that the Guaranteed Postmark and Release of the 1099-G forms to USPS must be made by 1/31/09 via an e-mail to [bfs\\_contracts@nystax.state.ny.us](mailto:bfs_contracts@nystax.state.ny.us). If you have not yet completed your bid submission, please submit your bid on the revised form.

The revised bid form and the revised schedule of events is included as additional pages to this amendment notice.

## **IFB SCHEDULE OF EVENTS**

**To Manufacture, Print and Mail - 1099-G (2008) Report of Tax Over Payment**

<b>July 14, 2008</b>	<b>Bid issued</b>
<b>July 21, 2008</b>	<b>Deadline for submissions of written questions</b>
<b>July 28, 2008</b>	<b>Issuance of Department's response to questions</b>
<b>August <u>14</u>, 2008 2:00 pm EST</b>	<b>Deadline for Submission of Bids</b>
<b>August <u>15</u>, 2008 2:00 pm EST</b>	<b>Bid Opening Date</b>
<b>August <u>20</u>, 2008</b>	<b>Tentative Award Date</b>

**Manufacture, Print and Mail – FORM 1099-G (2008) Report of Tax Over Payment**

**PLEASE USE BLACK INK OR TYPEWRITER WHEN PREPARING YOUR BID. BE SURE YOU HAVE INSERTED YOUR COMPANY'S NAME IN THE BOX**

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Bidder
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	<u>Quantity</u>	<u>Price Per M</u>	<u>Grand</u>
<u>Total Bid</u>			
ITEM 1: Manufacture, Print, and Mail – Form 1099-G (2008) Report \$ _____ of Tax Overpayment	3.3 million	\$ _____	
Guaranteed Postmark and Release of the 1099-G forms to the USPS by <b>1/31/09</b> :		_____ YES    _____ NO	
Sub. Weight and Recycled Paper Stock proposed:		_____	
Manufacturer of Paper:		_____	
Post Consumer Content:		_____ %	
Does bidder offer electronic access ordering (EDI)?		_____ YES    _____ NO	
Will this item be printed by the company named on the front page of this bid?		_____ YES    _____ NO	
City and State of printing plant where this item will be printed:		_____	