

Department of Taxation and Finance

# Individual Purchaser's Periodic Report of Sales and Use Tax

**ST-1** 

You may use this form if you are an individual, estate, or trust that owes sales or use tax. Do not use this form if you are required to register for sales tax purposes with the New York State Tax Department or if you are reporting the purchase of a motor vehicle, trailer, all-terrain vehicle, vessel, or

Purchase City	er's name er's address (number and street or rural route)	Social Security number  Employer identification number (if any	Tax jurisdiction code	
Purchase City	er's address (number and street or rural route)	·		
City	,	Employer identification number (if any		
City	,	Employer identification number (if an)		
	0		Taxable sales	
A Date	County	State ZIP code	Sales and use tax	
	e of purchase:			
<b>B</b> Des	cription of items or services purchased:			
Calcul	lation of total sales or use tax du	e		
ha	due on nonbusiness-related items or services of andling (enter your tax due on all nonbusiness-related ander \$1,000 from line 3 of Worksheet 1 on page 2)	ed purchases where the price of each item or service	was	
2 Supple	plemental tax on vapor products due on nonbus ach, excluding shipping and handling (enter your there the price was under \$1,000 from line 4 of Worksl	siness-related purchases costing less than \$1,0 tax due on all nonbusiness-related vapor product pu	000 Irchases	
	due on nonbusiness-related items or services of orksheet 2 on page 2)		3	
	due on business-related purchases – federal son page 3)	, , ,		
	plemental tax on vapor products due on busine or E (Part I) (from line 4 of Worksheet 3 on page 3).	•		
	cial tax on peer-to-peer car sharing due (from lir	/		
7 Tota	al sales or use tax due (add lines 1 through 6)			
	ount paid <i>(enter your payment amount; this amount s</i> ttach check or money order payable in U.S. fun	•	8	

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Use this worksheet for nonbusiness-related purchases where each item or service costs less than \$1,000, excluding shipping and handling. However, the shipping and handling charges must be included in column A of Part 1 and Part 2 when calculating your tax due.

#### Part 1: Purchases of clothing and footwear costing less than \$110 per item or per pair, excluding shipping and handling

Clothing and footwear purchases under \$110 per item or per pair, excluding shipping and handling, are exempt from the 4% state sales tax, the 3/4% Metropolitan Commuter Transportation District (MCTD) tax (in those localities that provide the less-than-\$110 exemption), and some local taxes.

Publication 718-C, Sales and Use Tax Rates on Clothing and Footwear, lists the appropriate tax rate to enter for your locality in column B below. If your purchases qualify for both the state and local exemption, the rate will be 0. In this case, do not complete Part 1.

Report purchases of clothing and footwear costing \$110 or more, and purchases of other taxable items or services, in Part 2 on page 2.

Purchase price or taxable receipts (see instructions)	Your sales and use tax rate (see Publication 718-C)	C Tax (column A × column B)	Tax paid to another taxing jurisdiction (see instructions)	E Tax due (column C - column D; do not enter less than zero)
1 Total (add the Part 1, column E				



#### Page 2 of 4 ST-141 (10/24)

#### Part 2: All other taxable items and services

List all other taxable items or services including clothing and footwear each costing \$110 or more on which no New York State or local tax was collected from you at the time of purchase, or on which you owe additional local tax (see instructions). Attach additional sheets if necessary. Publication 718, New York State Sales and Use Tax Rates by Jurisdiction, lists the appropriate tax rate to enter for your locality in column B

**Note:** Any unpaid sales or use tax on a motor vehicle, trailer, all-terrain vehicle, vessel, or snowmobile that must be registered or titled by the New York State Department of Motor Vehicles is collected at the time of registration. Therefore, do not report or pay the sales or use tax on these items on this form.

	A Purchase price or taxable receipts (see instructions)	B Combined state and local rate (see Publication 718)	C Tax (column A × column B)	Tax paid to another taxing jurisdiction (see instructions)		E Tax due (column C - column D; do not enter less than zero)
2	Total (add the Part 2, column E	amounts; do not enter le	ess than zero)		2	
3	Add lines 1 and 2; transfer this amount to the Calculation of total sales or use tax due					
	section, line 1 on page 1					

#### Part 3: Supplemental tax on vapor products

Calculate the 20% supplemental use tax on all vapor products purchased when the supplemental sales tax has not been paid on retail purchases of vapor products. See instructions.

	Α	В	С
	Purchase price or taxable receipts (see instructions)	Tax rate on vapor products (20% [.20])	Tax due on vapor products (column A × column B)
		.20	
		.20	
Total (add the Part 3, column C amounts; do not enter less	than zero; transfer this amount to	the	
Calculation of total sales or use tax due section, line 2 on	page 1)	4	

# Worksheet 2: Nonbusiness-related purchases each costing \$1,000 or more

Use this worksheet for nonbusiness-related purchases where each item or service costs \$1,000 or more, excluding shipping and handling. Attach additional sheets if necessary. If any item or service costs \$25,000 or more each, excluding shipping and handling, you must also complete Form IT-135, Sales and Use Tax Report for Purchases of Items and Services Costing \$25,000 or More, and attach it to this form. When calculating your tax due, you must include the shipping and handling charges in column A.

Publication 718 lists the appropriate tax rate to enter for your locality in column B below.

**Note:** Any unpaid sales or use tax on a motor vehicle, trailer, all-terrain vehicle, vessel, or snowmobile that must be registered or titled by the New York State Department of Motor Vehicles is collected at the time of registration. Therefore, do not report or pay the sales or use tax on these items on this form.

A Purchase price or taxable receipts (see instructions)	B Combined state and local rate (see Publication 718)	<b>C</b> Tax (column A × column B)	Tax paid to another taxing jurisdiction (see instructions)		E Tax due (column C - column D; do not enter less than zero)
1 Total (add the column E amoun of total sales or use tax due so	1				



# Worksheet 3: Business-related purchases – Federal schedules (federal Schedule C and Schedule F taxable business purchases, or federal Schedule E (Part I) taxable royalty or rental real estate activity-related purchases)

### Part 1: Purchases of clothing and footwear eligible for exemption

Clothing and footwear purchases under \$110 per item or per pair, excluding shipping and handling, are exempt from the 4% **state** sales tax, the %% MCTD tax (in those localities that provide the less-than-\$110 exemption), and some local taxes.

Publication 718-C lists the appropriate tax rate to enter for your locality in column B below. If your purchases qualify for both the state and local exemption, the rate will be 0. In this case, do not complete Part 1.

Report purchases of clothing and footwear costing \$110 or more, and purchases of other taxable items or services, in Part 2 on page 3.

Purchase price or taxable receipts see instructions)	B Your sales and use tax rate (see Publication 718-C)	<b>C</b> Tax (column A × column B)	Tax paid to another taxing jurisdiction (see instructions)		E Tax due (column C - column D; do not enter less than zero)	
1 Total (add the Part 1, column E	1 Total (add the Part 1, column E amounts; do not enter less than zero)					

#### Part 2: All other taxable items and services

List all other taxable items or services, including taxable clothing and footwear each costing \$110 or more, on which no New York State or local tax was collected from you at the time of purchase, or on which you owe additional local tax (see instructions). Shipping and handling charges must be included in column A when calculating your tax due. Attach additional sheets if necessary. If any item or service purchased cost \$25,000 or more each, excluding shipping and handling, you must also complete Form IT-135 and attach it to this form.

Publication 718 lists the appropriate tax rate to enter for your locality in column B below.

**Note:** Any unpaid sales or use tax on a motor vehicle, trailer, all-terrain vehicle, vessel, or snowmobile that must be registered or titled by the New York State Department of Motor Vehicles is collected at the time of registration. Therefore, do not report or pay the sales or use tax on these items on this form.

A Purchase price or taxable receipts (see instructions)	B Combined state and local rate (see Publication 718)	<b>C</b> Tax (column A × column B)	Tax paid to another taxing jurisdiction (see instructions)		E Tax due (column C - column D; do not enter less than zero)
2 Total (add the Part 2, column E	amounts; do not enter le	ess than zero)		2	
<b>3</b> Add lines 1 and 2; transfer the section, line 4 on page 1.		culation of total sales or use		3	

#### Part 3: Supplemental tax on vapor products

Calculate the 20% supplemental use tax on all vapor products purchased when the supplemental sales tax has not been paid on retail purchases of vapor products. See instructions.

	Α	В	С
	lase price or ole receipts	Tax rate on vapor produc	Tax due on vapor products
(see	instructions)	(20% [.20])	(column A × column B)
		.20	
		.20	
ot enter less than ze	ro; transfer this amo	ount	



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# Worksheet 4: Special tax on peer-to-peer car sharing

Calculate the 6% special tax on peer-to-peer car sharing (see instructions) when the special tax has not already been paid on purchases of these services.

	Α	В		С
	Taxable receipts (see instructions)	Tax rate or peer-to-peer sharing (6% [.	car	Tax due on peer-to-peer car sharing (column A × column B)
		.06		
		.06		
Total (add column C amounts; do not enter less than zero;	transfer this amount to the			
Calculation of total sales or use tax due section, line 6 on	page 1)		1	

**Certification:** I certify that the above statements are true and correct, and I make these statements with the knowledge that willfully issuing a false or fraudulent document with the intent to evade tax may constitute a felony under New York State Tax Law, punishable by a substantial fine and a possible jail sentence. I also understand that the Tax Department is authorized to investigate the validity or the accuracy of any information entered on this document.

Purchaser's signature				Telephone number of	purchaser
Email address of purchaser				Date	
Printed name of preparer (if other than purchaser)				Preparer's PTIN	
Signature of preparer (if other than purchaser)	Address of prepare	r			
Email address of preparer		Preparer's telephone number	Preparer	's NYTPRIN	Excl. Code