



## Notice of Anticipated Material Change in Level of Assessment and Request for Special Equalization Rate

County of
Town of
Village

Year of assessment roll
Municipal SWIS code

**Instructions:** also see the more detailed instructions, Form RP-6110-I

Pursuant to rules (20 NYCRR subpart 8186-3), if there is an anticipated change in level of assessment of 2% or more from the prior roll to the current roll, the assessor must submit this notice to the State Office of Real Property Tax Services no later than 30 days before the filing of the final assessment roll. We will, in turn, notify the appropriate school district(s) and county officials as well as personnel within this office that are responsible for establishing taxable state land, special franchise and railroad ceiling property assessments and ceilings of the possibility of the establishment of a special equalization rate.

A worksheet for computing the estimated change in level of assessment is provided on the back of this form. If the estimated change in level of assessment in column H on the back of this form is equal to or greater than plus or minus .0200 (2%), submit this notice to:

NYS TAX DEPARTMENT  
EQUALIZATION SUPPORT SERVICES  
W A HARRIMAN CAMPUS  
ALBANY NY 12227

Is a revaluation or update being completed on this roll?    Yes                       No

If Yes, the uniform percentage applied to all assessments is \_\_\_\_\_%

The valuation date or revaluation or update is \_\_\_\_\_

**I certify** that the anticipated change in level of assessment for the assessment roll indicated above is equal to or greater than plus or minus .0200 (2%).

Assessor's name ( <i>print or type</i> )	
Assessor's signature	Date

Worksheet for the Computation of the Estimated Change in Level of Assessment							
A	B	C	D	E	F	G	H
Roll Section	Prior Roll Assessed Value	Physical/Quantity Decrease	Prior Roll Adjusted Assessed Value (B-C)	Equalization Increase	Equalization Decrease	Net Equalization Change (E-F)	Estimated Change In Level Of Assessment (G/D)
1							
3							
6							
<b>Totals</b>							

**Column descriptions**

- A** Roll Section 1 consists of ordinary locally assessed properties.  
Roll Section 3 consists of taxable state land properties.  
Roll Section 6 consists of utility and non-ceiling railroad properties.
- B** Total assessed values for locally assessed properties by roll section on prior roll.
- C** Sum of decreases in total assessed value due to physical/quantity change.
- D** The prior roll adjusted assessed value is equal to the sum of column B minus the sum of column C.
- E** Sum of increases in total assessed value for equalization purposes.
- F** Sum of decreases in total assessed value for equalization purposes.
- G** Net change in total assessed value due to equalization changes (sum of column E minus the sum of column F).
- H** Estimated change in level of assessment (column G amount divided by column D amount). If this quotient is equal to or greater than plus or minus .0200, you must submit this notice.