**Memorandum**

TO: NYS Office of Real Property Tax Services  
FROM: County Clerk  
SUBJECT: RP-5217 Fee

In accordance with Section 574 of the Real Property Tax Law and with subdivision 3 of Section 333 of the Real Property Tax Law, this form reports the number of RP-5217's filed and the TOTAL AMOUNT DUE - $116.00 or $241.00 per form, effective June 1, 2009. Payment should be received no later than the 15th of each month at:

Office of Real Property Tax Services  
W.A. Harriman State Campus  
Building 8A – Check Processing Unit  
Albany, NY  12227-0801

**NOTE:** Please continue to mail all batches of RP-5217 Real Property Transfer Reports to:  
NYS Department of Taxation and Finance, W.A. Harriman State Campus, ORPTS - Data Management Unit,  
Building 8A, Albany, NY 12227-0801

<table>
<thead>
<tr>
<th>COUNTY NAME</th>
<th>MONTH OF</th>
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<td>(MM/YY)</td>
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1. # RP-5217 Forms Received for Month  
2. # RP-5217 Received that are Exempt from Payment  
3. # Qualifying Residential or Farm Received with Payment  
4. Qualifying Residential or Farm State Fee  
5. Amount Due for Qualifying Residential or Farm (lines 3 x 4)  
6. # ‘All Other’ Property Types Received with Payment  
7. ‘All Other’ State Fee  
8. Amount Due for ‘All Other’ Property Types (lines 6 x 7)  
9. TOTAL AMOUNT DUE NYSORPS (lines 5 + 8)

I hereby certify that the number of reports listed is an exact count of RP-5217 Real Property Transfer Reports recorded by this office during the previous calendar month.

____________________________ __________________________ _______  
Signature Title Date

RP-5217-FEE-2009 (rev. 01/12)