



NEW YORK STATE DEPARTMENT OF TAXATION & FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

AGRICULTURAL ASSESSMENT
APPLICATION MODIFICATION – TRANSMITTAL MEMORANDUM

TO: Landowner
 Soil and Water Conservation District Office

FROM: _____, Assessor, _____
Assessor's name Assessing unit

RE: Request for Modification of Soil Group Total

DATE: _____, 20 ____

Enclosed are the soil map and soil group worksheets that were submitted as part of the application for an agricultural assessment. After reviewing the application, I have determined that it is necessary to revise the soil group worksheet for the reason(s) stated below. The affected acreage is outlined on the soil map. I request that the Soil and Water Conservation District Office that prepared the soil group worksheet make the necessary adjustments to the acreage tabulations in each affected soil group.

Reason for revision: _____

Please return the soil map and the soil group worksheet with the requested modifications to me as soon as possible at the following address.

I will need this information to complete the tentative assessment roll no later than _____, 20____.

Failure to return the soil map and soil group worksheet by this date may result in a denial of the application for an agricultural assessment.

If you have any questions, you can call me at _____