



# Reconciliation of Estimated Income Tax Account for Fiduciaries

|   |          |                             |  |  |
|---|----------|-----------------------------|--|--|
| Name of estate or trust (as shown on federal Form SS-4) |          |                             | Tax year:                                    |  |
| Mailing address (number and street or PO box)           |          |                             | Estate or trust identification number or EIN |  |
| City, village, or post office                           |          |                             | Decedent's SSN                               |  |
| State   | ZIP code | Fax number for reply<br>( ) |  |  |

|   |      |                         |        |    |  |  |
|---|------|-------------------------|--------|----|--|--|
| 1 Enter the amount in the estate's or trust's estimated tax account as provided by the Tax Department ..... |      |                         |        | 1. |  |  |
|   | Date | Document locator number | Amount |    |  |  |
| 2 Credit from previous year .....   |      |                         | 2.     |    |  |  |
| 3 Payment .....   |      |                         | 3.     |    |  |  |
| 4 Payment .....   |      |                         | 4.     |    |  |  |
| 5 Payment .....   |      |                         | 5.     |    |  |  |
| 6 Payment .....   |      |                         | 6.     |    |  |  |
| 7 Estimated tax paid with Form IT-2663 and/or IT-2664 .....   |      |                         | 7.     |    |  |  |
| 8 Add lines 2 through 7 (enter here and see instructions).....  |      |                         |        | 8. |  |  |

## Instructions

The estate or trust can check its balance and reconcile its estimated tax account by accessing our Web site at [www.tax.ny.gov](http://www.tax.ny.gov)

Use this form only if the estate's or trust's records disagree with the estimated tax amount provided by the Tax Department. The estate or trust may fax or mail its completed form to the Account Reconciliation Unit as follows:

**Fax to (518) 435-8658, or mail to:**  
**NYS TAX DEPARTMENT**  
**ESTIMATED TAX UNIT**  
**W A HARRIMAN CAMPUS**  
**ALBANY NY 12227-0822**

Be sure to include the document locator number for each payment to allow for proper crediting.

### Line instructions

**Line 2** – Enter the amount of the estate's or trust's previous income tax overpayment that was credited to its current estimated tax account, as finally determined. If there was an adjustment to the estate's or trust's previous tax return, the amount requested may differ from the amount actually credited. The estate or trust should have received a notice of adjusted credit to advise you of the proper amount.

**Lines 3 through 7** – Enter the date, document locator number, and amount of each payment the estate or trust made. The *document locator number* is a 12-character entry beginning with *PT*, and it appears on the back of the estate's or trust's canceled check or money order. If the estate or trust paid by money order, contact the issuing agent for this information.

**Note:** Line 7 is the amount of estimated tax paid with Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, and/or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*.

**Line 8** – If line 8 is the **same** as line 1, the estate's or trust's records agree with ours; claim the line 1 amount as estimated tax paid on its fiduciary income tax return, Form IT-205. If line 8 is different from line 1, fax or mail this completed form **immediately** as instructed above. We will review our records and reply to the estate or trust in time for the estate or trust to file its return, provided we receive the estate's or trust's Form IT-2106.1 by April 1.

### Privacy notification

New York State Law requires all government agencies that maintain a system of records to provide notification of the legal authority for any request, the principal purpose(s) for which the information is to be collected, and where it will be maintained. To view this information, visit our Web site, or, if you do not have Internet access, call and request Publication 54, *Privacy Notification*.