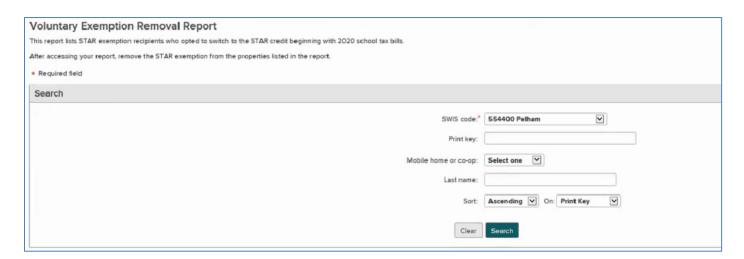


## Voluntary Exemption Removal Report – Initial (Report #3) Instructions

April 7, 2020

The Voluntary Exemption Removal Report – Initial (Report #3) lists property owners who were previously receiving the Basic or Enhanced STAR exemption but who have opted to switch to the STAR credit beginning this year.



After selecting the SWIS code for your jurisdiction and entering any other search criteria, the report returns the following fields:



For the full report, select Download Report.

Manually remove the Basic or Enhanced STAR exemption from the properties listed in the report.

Note: There is no RPSV4 utility for this report.

The initial version of the report is issued in early April so that assessors can remove the exemption prior to tentative roll date. The Tax Department will issue the final version of this report prior to final roll date after the <u>Deadline to switch to the STAR credit</u>.