



Voluntary Exemption Removal Report – Final (Report #5) Instructions

June 24, 2020

Report timeframe

We issue the *Voluntary Exemption Removal Report* twice annually for most municipalities. Generally:

- the *initial* report (Report #3) is available before municipalities publish their tentative rolls, and
- the *final* report (Report #5) is available before they publish their final rolls.

We cannot issue the final report until the deadline has passed to switch to the STAR credit for the current year. For more information, see [Deadline to switch to the STAR credit](#).

Report #5 overview

The *Voluntary Exemption Removal Report – Final (Report #5)* lists property owners who were previously receiving the Basic or Enhanced STAR exemption but who have opted to switch to the STAR credit beginning this year.

After selecting your SWIS code, you can choose to view:

- *New* parcels that have switched to the STAR credit after we published Report #3, or
- *All* parcels that have switched to the STAR credit since the 2019 report was issued.

SWIS code:

Print key:

Mobile home or co-op:

Include:

Last name:

Sort: On:

After selecting the SWIS code for your jurisdiction, choose other options to narrow the report. The report returns the following fields:

SWIS code	Print key	Mobile home co-op	Property address	Names	Registration date	Date Of Report
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Manually remove the Basic or Enhanced STAR exemption from the properties listed in the report.

Note: There is no RPSV4 utility for this report.