

## **New York State and Local** Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

Part-	Quarterly	(Monthly)	ST-809
		March 2022	

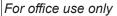
Tax period March 1, 2022 - March 31, 2022

Sales tax identification number		SMTWTFS 1 2	
Legal name (print ID number and legal name as it appears on the Ce	ertificate of Authority)	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	0123
DBA (doing business as) name			
Number and street		Due date: Wednesday, April 20, 2022	
		You will be responsible for penalty	
City, state, ZIP code		and interest if your return and any payment due is not electronically fil	ed or
		postmarked by this date.	
Mandate to use Sales Tax Web File - Most filers fall under the	is requirement. See Form ST-8	09-I, Instructions for Form ST-809.	
No tax due? Enter your gross sales and services in box 1 of Step 1 There is a \$50 penalty for late filing of a no-t	below; enter <i>none</i> in boxes 2 and <b>ax-due return</b> . See instructions	3. You <b>must</b> file by the due date even if no tax is 5.	due.
		hange my address option for further instructions,	
business information changed? or mark an X in the box to the r	right and enter new mailing address a	pove. See instructions	🗀
Complete Step 1 or Step 2, but not both.			
Step 1 Long method of calculating tax due	e (see instructions)		
1 Enter total gross sales and services (to nearest dollar)			.00
2 Enter total taxable sales and services (to nearest dollar).			.00
3 Enter total purchases subject to tax (to nearest dollar)			.00
4 Sales and use tax			
5 Credit for prepaid sales tax	5		
6 Net tax due (subtract box 5 amount from box 4 amount)		6	
7 Credits not identified (attachments required)			
8 Advance payments			
9 Add box 7 amount to box 8 amount		9	
10 Sales and use tax due (subtract box 9 amount from box 6 a	amount)		
11 Penalty and interest			
12a Amount due (add box 10 amount to box 11 amount)		12a	<u> </u>
12b Amount paid		12b	-
Step 2 Short method of calculating tax du	e (see instructions)		
1 Comparable quarter of previous year	1		
2 Tax due (one-third of box 1 amount)			
3 Credit for prepaid sales tax	3		
4 Net tax due (subtract box 3 amount from box 2 amount)		4	
5 Credits not identified (attachments required)			
6 Advance payments	6		
<ul><li>7 Add box 5 amount to box 6 amount</li></ul>		7	
8 Sales and use tax due (subtract box 7 amount from box 4 a			<u> </u>
9 Penalty and interest			1
<b>10a</b> Amount due (add box 8 amount to box 9 amount)			1
10b Amount paid			1

\*Include short method adjustment in box 1 (see *Short method adjustment* on page 3 of instructions.) Adjustment

Locality

\$



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Sales tax identification number

0123	Part-Quarterly (Monthly)

Step 3 Please be s	Sig sure	n and mail this return (see instr.) to keep a completed copy for your record	Must be postmarked by See below for comple				<b>)22</b> , to b	e consid	ered file	d on time.	
		Do you want to allow another person to disc	cuss this return with the Ta	x Dept? (	see instruc	ctions)	Yes	(comple	ete the fo	llowing) No	]
Third – party		Designee's name	Designee's phone numl ( )	ber			ersonal ide mber (PIN	entificatior V)	1		
designe	e	Designee's email address									
Authoriz	ed	Signature of authorized person		Official t	itle						
person	1	Email address of authorized person				Telephon (	e number )			Date	
Paid	Firn	n's name (or yours if self-employed)			Firm's	EIN		P	reparer's	PTIN or SSN	
preparer use	Sigr	nature of individual preparing this return	Address			City			State	ZIP code	
only (see instr.)	Ema	ail address of individual preparing this return	Telephone number (  )		Preparer's	NYTPRIN		NYTPRIN excl. code		Date	

\*See Paid preparer's responsibilities in instructions

## Where to file your return and attachments

Web File your return at www.tax.ny.gov (see instructions).

(If you are not required to Web File, mail your return and attachments to: NYS Sales Tax Processing, PO Box 15172, Albany NY 12212-5172)

If using a private delivery service rather than the U.S. Postal Service, see Publication 55, Designated Private Delivery Services.

## Need help?

See Form ST-809-I, Instructions for Form ST-809.

David Sample		2971
100 Elm Street Albany, NY 12203	DATE April 10, 2022	
PAY TO THE ORDER OF New York Sta	te Sales Tax \$X.XXX	XX
	(mont amound t)	LLAR
First State Bank	1 Mid from	L
00-0000000 ST-809 3/31		R

