

New York State and Local Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

Part-Quarterly (Monthly) ST-809 April 2020

Tax period

April 1, 2020 – April 30, 2020

Sales tax identification number	Мау 2020 S M T W T F S
Legal name (print ID number and legal name as it appears on the Certificate of Authority)	0221 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
DBA (doing business as) name	
Number and street	– 20 Due date: Wednesday, May 20, 2020
	You will be responsible for penalty
City, state, ZIP code	and interest if your return and any payment due is not electronically filed or postmarked by this date.
Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-809-	I, Instructions for Form ST-809.
No tax due? Enter your gross sales and services in box 1 of Step 1 below; enter <i>none</i> in boxes 2 and 3. You There is a \$50 penalty for late filing of a no-tax-due return. See instructions.	bu must file by the due date even if no tax is due.
Has your address or If so, visit our website (see <i>Need help</i> ? in instructions) and see the changed or mark an <i>X</i> in the box to the right and enter new mailing address above	
Complete Step 1 or Step 2, but not both.	
Step 1 Long method of calculating tax due (see instructions)	
1 Enter total gross sales and services (to nearest dollar)	
2 Enter total taxable sales and services (to nearest dollar)	
3 Enter total purchases subject to tax (to nearest dollar)	

Step 2 Short method of calculating tax due (see instructions)

4 Sales and use tax 5 Credit for prepaid sales tax

7 Credits not identified (attachments required) 8 Advance payments

			-		
2	Comparable quarter of previous year Tax due (one-third of box 1 amount) Credit for prepaid sales tax	2		 -	
4	Net tax due (subtract box 3 amount from box 2 amount)			 4	
	Credits not identified (attachments required)				
6	Advance payments	6			
	Add box 5 amount to box 6 amount			 7	
8	Sales and use tax due (subtract box 7 amount from box 4 amount)			 8	
9	Penalty and interest			 9	
10a	Amount due (add box 8 amount to box 9 amount)			 10a	
10b	Amount paid			 10b	

*Include short method adjustment in box 1 (see Short method adjustment on page 3 of instructions.) Adjustment

6 Net tax due (subtract box 5 amount from box 4 amount).....

9 Add box 7 amount to box 8 amount

10 Sales and use tax due (subtract box 9 amount from box 6 amount)

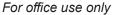
11 Penalty and interest

12a Amount due (add box 10 amount to box 11 amount)

12b Amount paid

Locality

\$



6

9

10

11

12a

12b



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Sales tax identification number

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	0221	Part-Quarterly	(Monthly)
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Step 3 Please be s	Sig sure	n and mail this return (see instr.) to keep a completed copy for your record	<i>ds.</i> Must be postmarked b See below for complet			be considere	ed fileo	l on time.	
		Do you want to allow another person to disc	cuss this return with the Tax	Dept? (see instruct	tions) Yes	(complete	e the fo	llowing) No 🗌	
Third – party		Designee's name	Designee's phone numb ()	er	Personal number (F	identification PIN)			
designe	e	Designee's email address							
Authoriz	ed	Signature of authorized person		Official title					
person	1	Email address of authorized person			Telephone numb ()	er		Date	
Paid	Firm	's name (or yours if self-employed)		Firm's E	EIN	Pre	parer's	PTIN or SSN	
preparer use	Sign	ature of individual preparing this return	Address		City		State	ZIP code	
only (see instr.)	Ema	ail address of individual preparing this return	Telephone number ()	Preparer's I	NYTPRIN	NYTPRIN excl. code		Date	
				·					

*See Paid preparer's responsibilities in instructions

Where to file your return and attachments

Web File your return at www.tax.ny.gov (see instructions).

(If you are not required to Web File, mail your return and attachments to: NYS Sales Tax Processing, PO Box 15172, Albany NY 12212-5172)

If using a private delivery service rather than the U.S. Postal Service, see Publication 55, *Designated Private Delivery Services*.

Need help?

See Form ST-809-I, Instructions for Form ST-809.

David Sample		2971
100 Elm Street Albany, NY 12203	DATE May 1	0, 2020
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ORDER OF New York St	tate Sales Tax	\$ X.XXX.XX
	ayment amount)	DOLLAR
		DOLL/M
First State Bank	k Mr.S.	1 Londo
	30/20	alle
00-0000000 ST-809 4/3		

