



New York State and Local Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

	September 2015																	
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September 1, 2015 – September 30, 2015																		

s	ales tax identification number			S M T W T F S						
Le	egal name (print ID number and legal name as it appears on the Certificate	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17								
				18 19 20 21 22 23 24 25 26 27 28 29 30 31						
D	BA (doing business as) name				J					
N	umber and street			Due date: Tuesday, Octo	ber 20. 2015					
				You will be responsible						
С	ity, state, ZIP code	and interest if your return and any payment due is not electronically filed or postmarked by this date.								
∟ Man	date to use Sales Tax Web File - Most filers fall under this require	ement; see Form	ST-809-I.	postmarked by this dat	le.					
	ax due? Enter your gross sales and services in box 1 of Step 1 below; en			nuct file by the due date e	ven if no tay is due					
No t	There is a \$50 penalty for late filing of a no-ta	x-due return.	See 1 in in	structions.	ven ii no tax is due.					
	your address or If so, visit our Web site (see Need help? in									
	ness information changed? or mark an X in the box to the right and en		ress above. See	e 2 in instructions						
Com	pplete Step 1 or Step 2, but not both. See 3 in instruction	ons.								
Ste	p 1 of 3 Long method of calculating tax due									
1	Enter total gross sales and services (to nearest dollar; see 4 in ins	structions)		1	.00					
2	Enter total taxable sales and services (to nearest dollar; see 5 in	instructions)		2	.00					
3	Enter total purchases subject to tax (to nearest dollar; see 6 in inst	tructions)		3	.00					
4	Sales and use tax (see 7 in instructions)									
5	Credit for prepaid sales tax (see 8 in instructions)	. 5								
6	Net tax due (subtract box 5 amount from box 4 amount)			6						
7	Credits not identified (attachments required, see 9 in instructions)	7			,					
	Advance payments (see 10 in instructions)	. 8								
9	Add box 7 amount to box 8 amount			9						
10										
	Penalty and interest (see 11 in instructions)									
	Amount due (add box 10 amount to box 11 amount; see 12 in instruc									
	Amount paid (see 12 in instructions)									
	p 2 of 3 Short method of calculating tax due									
		1								
	Comparable quarter of previous year (see 13 in instructions)*									
2	Tax due (one-third of box 1 amount)	. —								
J 4	Credit for prepaid sales tax (see 14 in instructions)			4						
4	Credity not identified (-the bywarts waving the a finite structure)	5	I							
5	Credits not identified (attachments required, see 15 in instructions)	6								
	Advance payments (see 16 in instructions)			7						
7	Add box 5 amount to box 6 amount									
8	Sales and use tax due (subtract box 7 amount from box 4 amount)									
	Penalty and interest (see 17 in instructions)									
	Amount due (add box 8 amount to box 9 amount; see 18 in instruction									
מטו	Amount paid (see 18 in instructions)		·····							

*Include short method adjustment in box 1 (see Short method adjustment on page 3 of instructions.) | For office use only Adjustment Locality \$



Page 2 of 2	ST-809 (9/15)	Sales tax identif	fication number		1 1			0	716	Part-Q	uarter	ly (Mo	nthly)
Step 3 of 3 Sign and mail this return Please be sure to keep a completed copy for your records. Must be postmarked by Tuesday, October 20, 2015, to be considered filed on time. See below for complete mailing information.													
	Do you want to allow anoth	Tax Dept?	(see 19	in instruc	tions) Yes	(co	mplete the	following) No [
Third – party	Designee's name		Designee's	s phone nu	ımber			Personal ide number (PII	onal identification er (PIN)				
designee	Designee's e-mail address												
Printed name	of taxpayer				Title								
Taxpayer's e-r	nail address												
Signature of ta	axpayer	Da	te	_	Dayti telep	ime hone ()						
Printed name		Firm's employer											
Preparer's add	dress							Prepare PTIN*	rs				
Preparer's e-n	nail address					NY	parer's TPRIN*				NYTF excl.		
Signature of p	reparer, if other than taxpayer						Daytime telephon	e ()				
*See 20 in in	structions					Make	check p	payable to	Vew Y	ork State	Sales	Tax.	
N	ote: Mailing address I	nas change	ed.			David Sa				0-4-	h 40		971
(₫	here to file your retu			Albany, N			D	ATE Octo	ober 10,	2015			
w	eb File your return at www.t	e instructions).			PAY TO THE ORDER OF New York State Sales Tax \$X,XXX,XX							(X	
at	you are not required to Web tachments to: NYS Sales Ta bany NY 12212-5172)		2,		(your payment amount) First State Bank 00-0000000 ST-809 9/30/15 Don't forget to write your sales tax ID#, ST-809, and 9/30/15. Don't forget to sign your check							ARS	
Se	using a private delivery servi ervice, see Publication 55, D ervices.		al										

Need help?

See Form ST-809-I, Instructions for Form ST-809.