



New York State and Local Sales and Use Tax Return for Part-Quarterly Filers

Calendar grid for December 2008 showing tax period from December 1, 2008 to December 31, 2008.

Form fields for Sales tax identification number, Legal name, DBA, Number and street, and City, state, ZIP code.

Calendar grid for January 2009 with the 20th highlighted.

1009

Due date: Tuesday, January 20, 2009

You will be responsible for penalty and interest if your return is not postmarked by this date.

No tax due? If so, mark an X in the box to the right and enter your gross sales and services in box 1 of Step 1 below; enter none in boxes 2 and 3. You must file by the due date even if no tax is due. There is a \$50 penalty for late filing of a no-tax-due return. See 1 in instructions.

Has your address or business information changed? If so, you can update your address online. Visit our Web site at www.nystax.gov and see the change my address option for further instructions, or mark an X in the box to the right and enter new mailing address above. See 2 in instructions.

Complete Step 1 or Step 2, but not both. See 3 in instructions.

Step 1 of 3 Long method of calculating tax due

Table for Step 1 of 3 Long method of calculating tax due with rows 1-12 for sales, taxable sales, purchases, taxes, and net tax due.

Step 2 of 3 Short method of calculating tax due

Table for Step 2 of 3 Short method of calculating tax due with rows 1-10 for comparable quarter, tax due, and net tax due.

*Include short method adjustment in box 1 (see Short method adjustment on page 3 of instructions.)

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Locality Adjustment \$

