



# New York State and Local Quarterly Sales and Use Tax Return

| June                           | July | August |
|--------------------------------|------|--------|
| Tax period                     |      |        |
| June 1, 2006 – August 31, 2006 |      |        |

|  |  |
|--|--|
| Sales tax identification number  |  |
| Legal name (if no label, print legal name as it appears on the Certificate of Authority) |  |
| DBA (doing business as) name   |  |
| Number and street  |  |
| City, state, ZIP code  |  |

| September 2006 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
|                |    |    |    |    | 1  | 2  |
| 3              | 4  | 5  | 6  | 7  | 8  | 9  |
| 10             | 11 | 12 | 13 | 14 | 15 | 16 |
| 17             | 18 | 19 | 20 | 21 | 22 | 23 |
| 24             | 25 | 26 | 27 | 28 | 29 | 30 |

207

**20 Due date:**  
**Wednesday, September 20, 2006**

You will be responsible for penalty and interest if your return is not postmarked by this date.

|  |  |
|--|--|
| <b>No tax due?</b>                                       | If so, mark an <b>X</b> in the box to the right and complete Step 1; in Step 3 on page 3, enter <b>none</b> in boxes 13, 14, and 15; and complete Step 9. You <b>must</b> file by the due date even if no tax is due. <b>There is a \$50 penalty for late filing of a no-tax-due return.</b> See <b>1</b> in instructions. .... <input type="checkbox"/> |
| <b>Multiple locations?</b>                               | If you are reporting sales tax for more than one business location <b>and</b> your identification number does not end in <b>C</b> , mark an <b>X</b> in the box to the right and attach a list of your locations. .... <input type="checkbox"/>  |
| <b>Final return?</b>                                     | Mark an <b>X</b> in the box to the right if you are discontinuing your business and this is your final return; complete this return and the back of your <i>Certificate of Authority</i> . Attach the <i>Certificate of Authority</i> to the return. See <b>2</b> in instructions. .... <input type="checkbox"/>   |
| <b>Has your address or business information changed?</b> | If so, call the Sales Tax Information Center (see <i>Need help?</i> on page 4 of Form ST-100-I) to update address information or mark an <b>X</b> in the box to the right and enter new mailing address on preprinted label above. See <b>3</b> in instructions. .... <input type="checkbox"/>   |

|   |  |   |     |
|---|--|---|-----|
| <b>Step 1 of 9 Gross sales and services</b> | Enter total <b>gross sales and services</b> (including exempt sales). <b>Do not include</b> sales tax in this amount. See <b>4</b> in instructions. .... | 1 | .00 |
|---|--|---|-----|

|  |  |
|--|--|
| <b>Step 2 of 9 Do I need to file any additional schedules?</b> | <b>Need to obtain schedules?</b> See <i>Need help?</i> on page 4 of Form ST-100-I.   |
| <b>SCHEDULE A</b>  | <b>Form ST-100.2, Quarterly Schedule A</b> — Use to report tax and taxable receipts from sales of food and drink (restaurant meals, takeout, etc.) and from hotel/motel room occupancy in <b>Nassau or Niagara County</b> , as well as admissions, club dues, and cabaret charges in Niagara County.   |
| <b>SCHEDULE B</b>  | <b>Form ST-100.3, Quarterly Schedule B</b> — Use to report tax due on <b>nonresidential utility services</b> in certain counties where school districts or cities impose tax, and on <b>residential energy sources and services</b> subject to local taxes. Reminder: Use Form ST-100.3-ATT, <i>Quarterly Schedule B-ATT</i> , to report sales of these nonresidential utility services made to QEZEs. |
| <b>SCHEDULE FR</b>   | <b>Form ST-100.10, Quarterly Schedule FR</b> — Use to report <b>retail sales of motor fuel or diesel motor fuel</b> and fuel taken from inventory, as explained in the schedule's instructions.  |
| <b>SCHEDULE H</b>  | <b>Form ST-100.7, Quarterly Schedule H</b> — Use to report <b>sales of clothing and footwear eligible for exemption</b> from New York State and some local sales and use tax.  |
| <b>SCHEDULE N</b>  | <b>Form ST-100.5, Quarterly Schedule N</b> — Use to report taxes due and sales of certain <b>services in New York City</b> . Reminder: Use Form ST-100.5-ATT, <i>Quarterly Schedule N-ATT</i> , if you are a provider of parking services in New York City.  |
| <b>SCHEDULE Q</b>  | <b>Form ST-100.9, Quarterly Schedule Q</b> — Use to report <b>sales of tangible personal property or services to Qualified Empire Zone Enterprises (QEZEs) eligible for exemption</b> from New York State and some local sales and use tax.  |
| <b>SCHEDULE T</b>  | <b>Form ST-100.8, Quarterly Schedule T</b> — Use to report taxes due on <b>telephone services, telephone answering services, and telegraph services</b> imposed by certain counties, school districts, and cities. Reminder: Use Form ST-100.8-ATT, <i>Quarterly Schedule T-ATT</i> , to report sales of these services made to QEZEs.   |


**Schedules CT and NJ:** For reciprocal tax agreement filing requirements, see **5** in instructions.

Refer to Form ST-100-I, *Instructions for Form ST-100*, if you have questions or need help. Please be sure to keep a completed copy of your return for your records.

*For office use only*

Proceed to Step 3, page 2

| <b>Step 3 of 9 Calculate sales and use taxes</b><br>Refer to Form ST-100-1, <i>Instructions for Form ST-100</i> , if you have questions or need help. |                               | Column C<br>Taxable sales<br>and services | + | Column D<br>Purchases subject<br>to tax<br><i>(see 9 in instructions)</i> | × | Column E<br>Tax rate = | = | Column F<br>Sales and<br>use tax<br>$(C + D) \times E$ |  |
|---|-------------------------------|---|---|---|---|------------------------|---|--|--|
| Enter total from Form ST-100.10 in box 2 (if any) .....   |                               |   |   |   |   |                        |   | 2  |  |
| Enter the sum of any totals from Schedules A, B, B-ATT, H, N, Q, T and T-ATT (if any) .....   |                               | 3   |   | 4   |   |                        |   | 5  |  |
|   |                               | .00                                       |   | .00   |   |                        |   |  |  |
| Column A<br>Taxing jurisdiction   | Column B<br>Jurisdiction code |   |   |   |   |                        |   |  |  |
| New York State only   | NE 0021                       | .00                                       |   | .00   |   | 4%                     |   |  |  |
| Albany County   | AL 0181                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Allegany County   | AL 0221                       | .00                                       |   | .00   |   | 8½%                    |   |  |  |
| Broome County   | BR 0321                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Cattaraugus County (outside the following)  | CA 0481                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Olean (city)  | OL 0441                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Salamanca (city)  | SA 0431                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Cayuga County (outside the following)   | CA 0511                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Auburn (city)   | AU 0561                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Chautauqua County   | CH 0621                       | .00                                       |   | .00   |   | 8¼%                    |   |  |  |
| Chemung County  | CH 0711                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Chenango County (outside the following)   | CH 0861                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Norwich (city)  | NO 0831                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Clinton County  | CL 0911                       | .00                                       |   | .00   |   | 7¾%                    |   |  |  |
| Columbia County   | CO 1021                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Cortland County   | CO 1131                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Delaware County   | DE 1221                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Dutchess County   | DU 1311                       | .00                                       |   | .00   |   | 8⅛%*                   |   |  |  |
| Erie County   | ER 1451                       | .00                                       |   | .00   |   | 8¾%                    |   |  |  |
| Essex County  | ES 1521                       | .00                                       |   | .00   |   | 7¾%                    |   |  |  |
| Franklin County   | FR 1621                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Fulton County (outside the following)   | FU 1791                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Gloversville (city)   | GL 1741                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Johnstown (city)  | JO 1751                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Genesee County  | GE 1811                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Greene County   | GR 1911                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Hamilton County   | HA 2011                       | .00                                       |   | .00   |   | 7%                     |   |  |  |
| Herkimer County   | HE 2111                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Jefferson County  | JE 2221                       | .00                                       |   | .00   |   | 7¾%                    |   |  |  |
| Lewis County  | LE 2321                       | .00                                       |   | .00   |   | 7¾%                    |   |  |  |
| Livingston County   | LI 2411                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Madison County (outside the following)  | MA 2511                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Oneida (city)   | ON 2541                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Monroe County   | MO 2611                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Montgomery County   | MO 2781                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Nassau County   | NA 2811                       | .00                                       |   | .00   |   | 8⅝%*                   |   |  |  |
| Niagara County  | NI 2911                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Oneida County (outside the following)   | ON 3081                       | .00                                       |   | .00   |   | 9½%                    |   |  |  |
| Rome (city)   | RO 3091                       | .00                                       |   | .00   |   | 9½%                    |   |  |  |
| Sherrill (city)   | SH 3014                       | .00                                       |   | .00   |   | 9½%                    |   |  |  |
| Utica (city)  | UT 3016                       | .00                                       |   | .00   |   | 9½%                    |   |  |  |
| Onondaga County   | ON 3121                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Ontario County  | ON 3291                       | .00                                       |   | .00   |   | 7%                     |   |  |  |
| Orange County   | OR 3321                       | .00                                       |   | .00   |   | 8⅛%*                   |   |  |  |
| Orleans County  | OR 3481                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Oswego County (outside the following)   | OS 3501                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Fulton (city)   | FU 3551                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Oswego (city)   | OS 3561                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| Otsego County   | OT 3621                       | .00                                       |   | .00   |   | 8%                     |   |  |  |
| <b>Column subtotals; also enter on page 3, boxes 10, 11, and 12:</b>  |                               | 6   |   | 7   |   |                        |   | 8  |  |
|   |                               | .00                                       |   | .00   |   |                        |   |  |  |

| Column A<br>Taxing jurisdiction   | Column B<br>Jurisdiction code | Column C<br>Taxable sales and services | +  | Column D<br>Purchases subject to tax<br><i>(see 9 in instructions)</i> | × | Column E<br>Tax rate =           | =  | Column F<br>Sales and use tax<br><i>(C + D) × E</i> |  |
|---|-------------------------------|--|----|--|---|----------------------------------|----|---|--|
| Putnam County   | PU 3721                       | .00                                    |    | .00  |   | 7 <sup>7</sup> / <sub>8</sub> %* |    |   |  |
| Rensselaer County   | RE 3881                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Rockland County   | RO 3911                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| St. Lawrence County   | ST 4091                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Saratoga County (outside the following)   | SA 4111                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Saratoga Springs (city)   | SA 4131                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Schenectady County  | SC 4241                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Schoharie County  | SC 4321                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Schuyler County   | SC 4411                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Seneca County   | SE 4511                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Steuben County (outside the following)  | ST 4691                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Corning (city)  | CO 4611                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Hornell (city)  | HO 4641                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Suffolk County  | SU 4711                       | .00                                    |    | .00  |   | 8 <sup>5</sup> / <sub>8</sub> %* |    |   |  |
| Sullivan County   | SU 4811                       | .00                                    |    | .00  |   | 7 <sup>1</sup> / <sub>2</sub> %  |    |   |  |
| Tioga County  | TI 4921                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Tompkins County (outside the following)   | TO 5081                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Ithaca (city)   | IT 5021                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Ulster County   | UL 5111                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Warren County (outside the following)   | WA 5281                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Glens Falls (city)  | GL 5211                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Washington County   | WA 5311                       | .00                                    |    | .00  |   | 7%                               |    |   |  |
| Wayne County  | WA 5421                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Westchester County (outside the following)  | WE 5581                       | .00                                    |    | .00  |   | 7 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| Mount Vernon (city)   | MO 5521                       | .00                                    |    | .00  |   | 8 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| New Rochelle (city)   | NE 6861                       | .00                                    |    | .00  |   | 8 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| White Plains (city)   | WH 5561                       | .00                                    |    | .00  |   | 7 <sup>7</sup> / <sub>8</sub> %* |    |   |  |
| Yonkers (city)  | YO 6511                       | .00                                    |    | .00  |   | 8 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| Wyoming County  | WY 5621                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| Yates County  | YA 5721                       | .00                                    |    | .00  |   | 8%                               |    |   |  |
| New York City/State combined tax<br><i>(New York City includes counties of Bronx, Kings (Brooklyn), New York (Manhattan), Queens, and Richmond (Staten Island))</i> | NE 8051                       | .00                                    |    | .00  |   | 8 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| New York State/MCTD <i>(fuel and utilities)</i>   | NE 8061                       | .00                                    |    | .00  |   | 4 <sup>3</sup> / <sub>8</sub> %* |    |   |  |
| New York City - local tax only <i>(enter box 9 amount in Step 7B)</i>   | NE 8071                       | 9                                      |    | .00  |   | 4%                               |    |   |  |
|   |                               | .00                                    |    | .00  |   |                                  |    |   |  |
|   |                               | .00                                    |    | .00  |   |                                  |    |   |  |
|   | 10                            |  | 11 |  |   |                                  | 12 |   |  |
| <b>Column subtotals from page 2, boxes 6, 7, and 8:</b>   |                               | .00                                    |    | .00  |   |                                  |    |   |  |
|  If the total of box 13 + box 14 = \$300,000 or more, see page 1 of instructions. | 13                            |  | 14 |  |   |                                  | 15 |   |  |
| <b>Column totals:</b>   |                               | .00                                    |    | .00  |   |                                  |    |   |  |
| <b>Credit summary</b> — Enter the total amount of credits claimed in Step 3 above, and on any attached schedules (see 12 c).  |                               |  |    |  |   |                                  |    |   |  |
| <b>Step 4 of 9 Calculate special taxes</b>  | <i>Internal code</i>          |  |    | Column G<br>Taxable receipts   |   | Column H<br>Tax rate =           |    | Column J<br>Special taxes due<br><i>(G × H)</i>     |  |
| Passenger car rentals   | PA 0003                       |  |    | .00  |   | 5%                               |    |   |  |
| Information & entertainment services furnished via telephony and telegraphy   | IN 7009                       |  |    | .00  |   | 5%                               |    |   |  |
|   |                               |  |    |  |   |                                  | 16 |   |  |
| <b>Total special taxes:</b>   |                               |  |    |  |   |                                  |    |   |  |
| <b>Step 5 of 9 Calculate tax credits and advance payments</b>   | <i>Internal code</i>          |  |    |  |   |                                  |    | Column K<br>Credit amount                           |  |
| Credit for prepaid sales tax on cigarettes  | CR C8888                      |  |    |  |   |                                  |    |   |  |
| Credits against sales or use tax <i>(see 16 in instructions)</i>  | C                             |  |    |  |   |                                  |    |   |  |
| Advance payments (made with Form ST-330)  | A                             |  |    |  |   |                                  |    |   |  |
| Unclaimed vendor collection credit <i>(attach Form TR-912)</i>  | UN 7802                       |  |    |  |   |                                  |    |   |  |
|   |                               |  |    |  |   |                                  | 17 |   |  |
| <b>Total tax credits and advance payments:</b>  |                               |  |    |  |   |                                  |    |   |  |

\*4<sup>3</sup>/<sub>8</sub>% = 0.04375; 7<sup>3</sup>/<sub>8</sub>% = 0.07375; 7<sup>7</sup>/<sub>8</sub>% = 0.07875; 8<sup>1</sup>/<sub>8</sub>% = 0.08125; 8<sup>3</sup>/<sub>8</sub>% = 0.08375; 8<sup>5</sup>/<sub>8</sub>% = 0.08625

**Step 6 of 9 Calculate taxes due**

Add *Sales and use tax* column total (box 15) to *Total special taxes* (box 16) and subtract *Total tax credits and advance payments* (box 17).

**Taxes due**

Box 15 amount \$ \_\_\_\_\_ + Box 16 amount \$ \_\_\_\_\_ - Box 17 amount \$ \_\_\_\_\_ = **18**

**Step 7 of 9 Calculate vendor collection credit or pay penalty and interest**

You are eligible for **vendor collection credit ONLY** if you file by **September 20, 2006**, and you pay the full amount due with the return. If you are not eligible, enter **0** in box 19 and go to **7D**.

**7A** If you are not required to file any schedules, start at the asterisk (\*) in 7B.

Schedule B, Part 4, box 3 \_\_\_\_\_  
 Schedule B-ATT + \_\_\_\_\_  
 Schedule H + \_\_\_\_\_  
 Schedule N + \_\_\_\_\_  
 Schedule Q + \_\_\_\_\_  
 Schedule T-ATT + \_\_\_\_\_

**7B** Schedule FR, Step 3, box 9 \_\_\_\_\_  
 \* Form ST-100, page 3, box 13 + \_\_\_\_\_  
**Total adjustment from 7A** - \_\_\_\_\_  
 Form ST-100, page 3, box 9 - \_\_\_\_\_  
**Eligible sales amount (move to 7C)** = \_\_\_\_\_

**Total adjustment** = \_\_\_\_\_

**7C** Eligible sales amount from 7B above \_\_\_\_\_ State tax rate \_\_\_\_\_ Credit rate \_\_\_\_\_ \*\*  
 \$ \_\_\_\_\_ x 4% = \$ \_\_\_\_\_ x 3½% = \$ \_\_\_\_\_  
 \*\* In box 19, enter the amount calculated, but not more than \$150

**Vendor collection credit VE 7702**

**19**

**OR Pay penalty and interest if you are filing late**

**7D** Penalty and interest are calculated on the amount in box 18, *Taxes due*. See **22** on page 4 in the instructions.

**Penalty and interest**

**20**

**Step 8 of 9 Calculate total amount due**

Make check or money order payable to **New York State Sales Tax**. Write on your check your sales tax ID#, **ST-100**, and **8/31/06**.

**Total amount due**

**Final calculation:** Taking vendor collection credit? Subtract box 19 from box 18. Paying penalty and interest? Add box 20 to box 18.

**Step 9 of 9 Sign and mail this return**

Please be sure to keep a completed copy for your records.

Must be postmarked by **Wednesday, September 20, 2006**, to be considered filed on time. See below for complete mailing information.

|                               |  |                                       |  |
|-------------------------------|--|---------------------------------------|--|
| <b>Third – party designee</b> | Do you want to allow another person to discuss this return with the Tax Dept? (see instructions) Yes <input type="checkbox"/> (complete the following) No <input type="checkbox"/> |                                       |  |
|                               | Designee's name _____  | Designee's phone number (_____) _____ | Personal identification number (PIN) _____ |

Printed name of taxpayer \_\_\_\_\_ Title \_\_\_\_\_

Signature of taxpayer \_\_\_\_\_ Date \_\_\_\_\_ Daytime telephone (\_\_\_\_\_) \_\_\_\_\_

Printed name of preparer, if other than taxpayer \_\_\_\_\_ Preparer identification number \_\_\_\_\_

Preparer's address \_\_\_\_\_

Signature of preparer, if other than taxpayer \_\_\_\_\_ Daytime telephone (\_\_\_\_\_) \_\_\_\_\_

**Where to mail your return and attachments**  
 If using a private delivery service rather than the U.S. Postal Service, see **23** in instructions for the correct address.

Do you participate in the New Jersey/New York or the Connecticut/New York reciprocal tax agreement?

No  Yes

|  |  |
|--|--|
| <b>Address envelope to:</b><br>NYS SALES TAX PROCESSING<br>JAF BUILDING<br>PO BOX 1205<br>NEW YORK NY 10116-1205 | <b>Address envelope to:</b><br>NYS SALES TAX PROCESSING<br>RECIPROCAL TAX AGREEMENT<br>JAF BUILDING<br>PO BOX 1209<br>NEW YORK NY 10116-1209 |
|--|--|

Make check payable to **New York State Sales Tax**.

|  |  |
|--|--|
| David Sample<br>100 Elm Street<br>Albany, NY 12203                     | 2971<br>DATE <b>September 10, 2006</b> |
| PAY TO THE ORDER OF <b>New York State Sales Tax</b> \$ <b>X,XXX.XX</b> |  |
| (your payment amount) DOLLARS  |  |
| <b>First State Bank</b>  |  |
| 00-0000000 ST-100 8/31/06  | <i>David Sample</i>                    |

Don't forget to write your sales tax ID#, **ST-100**, and **8/31/06**. Don't forget to sign your check

**Need help?**

See Form ST-100-I, *Instructions for Form ST-100*, page 4.