



Instructions for Form CT-612

Claim for Remediated Brownfield Credit for Real Property Taxes

CT-612-I

General information

For tax years beginning on or after April 1, 2005, the brownfield credit for real property taxes is available to developers of qualified sites who are taxpayers subject to tax under Tax Law Articles 9 (sections 183, 184, and 185), 9-A, 22, 32, and 33.

Eligibility — To qualify for the credit, you must be a developer. A *developer* is a taxpayer who has

- executed a Brownfield Cleanup Agreement (BCA) under the Environmental Conservation Law (ECL) and has a *Certificate of Completion* (COC) issued by the Commissioner of Environmental Conservation, or
- purchased or otherwise been conveyed all or any portion of a qualified site for which a COC has been issued. The purchase or conveyance must occur within seven years of the effective date of the COC. The taxpayer who is purchasing all or any portion of the qualified site and the taxpayer and any other party who has been issued the COC may not be related persons (as defined in Internal Revenue Code (IRC) section 465(b)(3)(C)).

A developer may also be a partner in a partnership (including limited liability companies (LLCs)) or a shareholder in a New York S corporation if the partnership or New York S corporation has been issued a COC, or the partnership or New York S corporation has purchased or otherwise been conveyed all or any portion of a qualified site for which a COC was issued.

A taxpayer will cease to be a developer on the first day of the tax year during which revocation of the COC by the Department of Environmental Conservation (DEC) is final and no longer subject to judicial review.

For more information about the Brownfield Cleanup Program (BCP), visit the DEC Web site at www.dec.state.ny.us or call (518) 402-9711.

The amount of credit is 25% of the product of the benefit period factor, the employment number factor, and the eligible real property taxes paid or incurred by the developer of the qualified site during the tax year. For a qualified site that is located in an environmental zone (EN-Zone), the credit is the product of the benefit period factor, the employment number factor, and the eligible real property taxes paid or incurred by the developer of the qualified site during the tax year.

If a qualified site is located entirely or partly within an empire zone (EZ), and a taxpayer meets the eligibility requirements for both the brownfield real property tax credit and the qualified empire zone enterprise (QEZE) real property tax credit, the taxpayer **may not** claim both credits. The taxpayer must make an election as to which credit to take in the first year the taxpayer is eligible for the brownfield credit for real property taxes.

The amount of credit allowed cannot reduce the tax due to less than the minimum tax due under Article 9 (sections 183 and 185), 32, or 33 or the greater of the tax on the minimum

taxable income base or the fixed dollar minimum under Article 9-A.

Under Article 9, the credit must first be deducted from the tax imposed by section 183. Any credit remaining may then be deducted from the tax imposed by section 184.

The credit is **not** allowed against the metropolitan transportation business tax (MTA surcharge) under Article 9, 9-A, 32, or 33.

Any unused amount of credit in the current tax year will be treated as a refund or an overpayment of tax to be credited to next year's tax. Interest will not be paid on the refund or overpayment.

Definitions

A *qualified site* means a site for which the taxpayer has been issued a *Certificate of Completion* (COC) by the Commissioner of Environmental Conservation.

An *environmental zone* (EN-Zone) is an area designated by the Commissioner of Economic Development. An EN-Zone is a census tract and block-numbering area that, as of the year 2000 census, has a poverty rate of at least 20% and an unemployment rate of at least 1.25 times the statewide rate, or it has a poverty rate at least two times the poverty rate for the county in which the area is located. However, if you qualify because the site has a poverty rate that is at least twice the poverty rate for the county, the qualified site must be the subject of a Brownfield Cleanup Agreement (BCA) executed prior to September 1, 2006. To find out if a site is located in an EN-Zone, visit the Empire State Development Web site at www.nylovesbiz.com or call 1 800 782-8369.

The *benefit period* is a ten-consecutive-tax-year period beginning with the tax year in which the COC is issued for the qualified site or the first tax year beginning on or after April 1, 2005, whichever is later. The *benefit period factor* for each year of the benefit period is 1.0.

The *employment number factor* is a numerical value assigned to the developer based on the average number of full-time employees (excluding general executive officers) employed by the developer and any lessees at the qualified site during the tax year. Refer to the *Employment number factor table* on the back.

Full-time employment means a job consisting of at least 35 hours per week or two or more jobs that together constitute the equivalent of a job of at least 35 hours per week. A seasonal business (a business that regularly operates for less than an entire tax year, such as a ski resort) that employs individuals full time for at least three months of continuous duration may include these individuals in the employment number if they are working in a job consisting of at least 35 hours per week.

General executive officers are the chairman, president, vice president, secretary, assistant secretary, treasurer, assistant treasurer, comptroller, and any other officer charged with

the general affairs of the corporation. A *general executive officer* is, therefore, an appointed or elected officer of the corporation having company-wide authority with respect to assigned functions or responsibility for an entire division of the company.

Eligible real property taxes are taxes imposed on real property that is a qualified site owned by the developer. The taxes must become a lien on the real property in a period during which the real property is a qualified site.

Eligible real property taxes also include payments in lieu of taxes (PILOT) made by the taxpayer to the state, a municipal corporation, or a public benefit corporation. However, the amount of PILOT payments that constitute eligible real property taxes is limited. The limitation is calculated as follows:

1. Determine the basis of the brownfield real property (including buildings and structural components of buildings) on the following two dates:
 - a. the date the taxpayer became a developer
 - b. the last day of the current tax year

Calculate the basis amount in the same manner as calculated for federal income tax purposes.

2. Multiply the greater of these two amounts by the rate applicable to the county in which the real property is located (see *Full-value tax rates by county* below).

The result is the maximum amount of PILOT payment that may be included in eligible real property taxes for purposes of calculating the brownfield real property tax credit.

Full-value tax rates by county

County	Overall tax rate	County	Overall tax rate	County	Overall tax rate
Albany	29.90	Hamilton	18.70	Rockland	27.00
Allegany	47.00	Herkimer	32.20	St. Lawrence	35.10
Broome	42.20	Jefferson	30.50	Saratoga	26.20
Cattaraugus	36.80	Lewis	33.30	Schenectady	41.90
Cayuga	37.60	Livingston	36.00	Schoharie	34.90
Chautauqua	36.60	Madison	35.20	Schuylar	35.40
Chemung	35.30	Monroe	39.60	Seneca	34.80
Chenango	44.10	Montgomery	47.10	Steuben	37.30
Clinton	30.80	Nassau	26.50	Suffolk	20.30
Columbia	26.70	Niagara	41.60	Sullivan	35.80
Cortland	42.50	Oneida	37.70	Tioga	36.20
Delaware	29.40	Onondaga	38.50	Tompkins	35.30
Dutchess	22.50	Ontario	31.20	Ulster	29.60
Erie	34.30	Orange	29.10	Warren	21.80
Essex	26.00	Orleans	41.50	Washington	36.20
Franklin	29.40	Oswego	39.70	Wayne	38.30
Fulton	41.30	Otsego	30.10	Westchester	22.90
Genesee	38.40	Putnam	23.60	Wyoming	33.00
Greene	27.40	Rensselaer	38.10	Yates	28.40

New York City by class *	1.....	7.77
	2.....	49.19
	3.....	55.88
	4.....	47.04

* New York City has a four-class property tax system (class 1: 1-3 family residential; class 2: apartment; class 3: utility equipment; and class 4: all other property).

Line instructions

Schedule A — Computation of average number of full-time employees employed by a developer and a lessee

Partners in a partnership — If you are only claiming a pass-through credit(s) from a partnership, skip Schedules A and B, lines 1 through 9. Complete Schedule C, if applicable, and complete Schedule D, *Partnership information*.

Complete this entire form if your corporation has earned its own brownfield credit for real property taxes in addition to receiving a pass-through credit.

Line 1 — For each date specified of the current tax year, enter the number of full-time employees (excluding general executive officers). Divide the total number of employees for the current tax year by the number of dates occurring during the current year (even if you had no employees on those dates). Enter the result on line 1.

Note: If line 1 is less than 25, **stop**; no credit is allowed.

Schedule B — Computation of remediated brownfield credit for real property taxes

Line 2 — Find your employment number factor in the table below using the average number of employees on line 1. Enter the result on line 2.

Note: If line 1 is less than 25, **stop**; no credit is allowed.

Employment number factor table

Number of employees is at least	Factor
25 but less than 50.....	.25
50 but less than 75.....	.50
75 but less than 100.....	.75
At least 100.....	1.00

Line 5 — New York S corporations: Transfer this amount to Form CT-34-SH, *New York S Corporation Shareholders' Information Schedule*.

Line 6 — If the eligible real property taxes that were the basis for a brownfield real property tax credit are subsequently reduced as a result of a final order in any proceeding under Real Property Tax Law Article 7 (or other provision of law), you must recapture a portion of the credit allowed in the tax year the final order is issued. Complete *Line 6 worksheet* below, and enter the recapture amount on line 6. New York S corporations: Transfer the recapture amount as a positive number to Form CT-34-SH.

Line 6 worksheet

A. The amount of credit originally allowed	A _____
B. The amount of credit calculated using the reduced tax amount	B _____
C. Recapture amount (<i>subtract line B from line A; enter the result on line 6</i>).....	C _____

Note: If property taxes are reduced for more than one tax year, you must determine how much of the reduction is attributable to each year and recapture the apportioned amount for each year.

Line 7 — New York C corporations only: If the amount on line 5 is greater than the amount on line 6, subtract line 6 from line 5. This is your credit available for use.

If the amount on line 6 is greater than the amount on line 5, you have a net recapture amount; subtract line 5 from line 6. Enter the result as a negative number with a minus sign (-). Transfer the negative number to the appropriate box in the tax credits section of your franchise tax return.

If line 7 is a net recapture, do not complete the rest of this form.

Line 10 — If you received a brownfield credit for real property taxes from a partnership, enter the amount on line 10, and complete Schedule D, *Partnership information*.

New York S corporations: Add lines 5 and 10; transfer the result to Form CT-34-SH.

Schedule C — Application of brownfield credit for real property taxes (New York S corporations do not complete this section)

Lines 12 and 15 entries table

If you filed	Enter on line 12 the amount from	Enter on line 15 the minimum tax below
Forms CT-183 and CT-184	Line 4 of Form CT-183 plus the amount from line 3 or 4 of Form CT-184	\$75
Form CT-185	Line 6	\$10
Form CT-3	Line 78	Line 81 amount
Form CT-3-A	Line 77	Line 80 amount
Form CT-32	Line 5	\$250
Form CT-32-A	Line 5	\$250
Form CT-33	Line 11	\$250
Form CT-33-A	Line 15	The result of adding line 4 and line 12
Form CT-33-NL	Line 5	\$250

Line 12 — Enter your tax before credits using the *Lines 12 and 15 entries table* above.

Line 13 — If you are claiming more than one tax credit for this year, enter the amount of credits claimed before applying this credit. Otherwise, enter **0**. You must apply certain credits before the brownfield credit for real property taxes. Refer to the instructions for your franchise tax return to determine the order of credits that applies.

Article 9-A filers: Refer to Form CT-600-I, *Instructions for Form CT-600, Ordering of Corporation Tax Credits*, for the order of credits.

Life insurance corporations: **Do not** enter on this line any amount of EZ wage tax credits, zone equivalent area (ZEA) wage tax credits, or EZ capital tax credits.

If filing as a member of a combined group, include any amount of tax credit(s), including brownfield real property tax credit(s) being claimed by other members of the combined group, that you want applied before your brownfield real property tax credit.

Life insurance corporation combined filers: **Do not** enter any amount of EZ wage tax credits, ZEA wage tax credits, or EZ capital tax credits being claimed by other members of the combined group.

Line 15 — Enter your minimum tax using the *Lines 12 and 15 entries table* above.

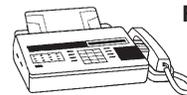
Schedule D — Partnership information

If you received a brownfield credit for real property taxes from a partnership, enter the amount on line 10 and complete Schedule D, *Partnership information*.

Need help?



Internet access: www.nystax.gov
(for information, forms, and publications)



Fax-on-demand forms: Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



Telephone assistance is available from 8:00 A.M. to 5:00 P.M. (eastern time), Monday through Friday.
To order forms and publications: 1 800 462-8100
Business Tax Information Center: 1 800 972-1233
From areas outside the U.S. and outside Canada: (518) 485-6800



Hotline for the hearing and speech impaired: If you have access to a telecommunications device for the deaf (TDD), contact us at 1 800 634-2110. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 972-1233.