



Change in Local Sales and Use Tax Within the City of Saratoga Springs Effective June 1, 2002

Attention:

All persons required to collect sales tax, pay compensating use tax, or both: The city of Saratoga Springs has enacted legislation imposing a local sales and use tax effective June 1, 2002. The rate of tax within the city will still be 7%, but vendors will report city of Saratoga Springs transactions on a separate reporting line. New reporting lines will be added to all returns and schedules that currently carry a Saratoga County entry line.

Therefore, beginning June 1, 2002, all taxable sales and deliveries made within the city of Saratoga Springs must be reported on the new Saratoga Springs (city) reporting lines, except as otherwise provided by the special transitional provisions listed below.

Reporting requirements

All taxable sales made within the city of Saratoga Springs must be reported on page 3 of sales and use tax returns Form ST-100, Form ST-101, and Form ST-810, or on page 1 of Form ST-102, on the Saratoga Springs (city) 7% entry line.

All **Schedule B and B-ATT** filers reporting sales within the city of Saratoga Springs of nonresidential gas, electricity, refrigeration, steam services, and related transportation and delivery charges, must enter this information on Schedule B, Part 3, on the Saratoga Springs (city) 7% and 3½% entry lines and on Schedule B-ATT on the Saratoga Springs (city) 3% and 1½% entry lines.

All **Schedule H** filers reporting sales within the city of Saratoga Springs of clothing and footwear eligible for exemption must enter this information on the Saratoga Springs (city) 3% entry line.

All **Schedule Q** filers reporting sales within the city of Saratoga Springs of property or services eligible for exemption to a Qualified Empire Zone Enterprise (QEZE) must enter this information on the Saratoga Springs (city) 3% entry line.

All **Schedule FR** filers reporting sales within the city of Saratoga Springs of motor fuel and diesel motor fuel, and fuel taken from inventory, as explained in the Schedule FR instructions, must enter this information on the Saratoga Springs (city) 7% entry line.

Special transitional provisions

Since the combined rate of sales tax within Saratoga County (including the city of Saratoga Springs) will remain at 7%, the transitional provisions will only affect reporting lines and codes. Therefore, when delivery or transfer of possession occurs within the city of Saratoga Springs on or after June 1, 2002, report the receipts from these sales on the Saratoga Springs (city) line, except as provided in the following items (a) through (g).

(a) Layaway sales

Taxable transactions occurring in the City of Saratoga Springs may be reported on the Saratoga County line only if the following conditions are met:

(1) before February 1, 2002, a written agreement was made and the item sold was segregated from other similar property in the possession of the vendor; and

(2) before June 1, 2002, the purchaser has paid at least 10% of the sales price.

(b) Utility bills for nonresidential gas and electricity based on meter readings

If the meter is read on or after June 1, 2002, and the number of days from June 1, 2002, to the date of the meter reading is more than half the total number of days covered by the bill, report sales of these services on Schedule B or B-ATT (if applicable) on the Saratoga Springs (city) line. There is no sales or use tax imposed on residential energy sources in Saratoga County or the city of Saratoga Springs.

(c) Telephone bills

Report charges for services furnished on or after the date of the first bill dated in June 2002 on the Saratoga Springs (city) line. Report charges for services furnished before the date of the first bill dated in June 2002, on the Saratoga County line, even though the services may be furnished after June 1, 2002.

(d) Telephone answering services

Prorate receipts that cover a period beginning before and ending after June 1, 2002. Receipts for the period prior to June 1, 2002, must be reported on the Saratoga County line. Report receipts that cover a period beginning on or after June 1, 2002, on the Saratoga Springs (city) line.

(e) Social and athletic club dues

Regardless of the date a bill is mailed, report all bills covering any period that begins on or after June 1, 2002, on the Saratoga Springs (city) line. Report all bills covering periods that begin before June 1, 2002, on the Saratoga County line.

(f) Admissions

Report taxable admissions to an event occurring on or after June 1, 2002, on the Saratoga Springs (city) line regardless of whether the admission charge was paid before that date, unless the tickets were sold and delivered before June 1, 2002, to the person attending the event.

(g) Hotel occupancy

Report all taxable daily rentals occurring on or after June 1, 2002, on the Saratoga Springs (city) line, unless the occupant pays no tax because he or she is a permanent resident (90 days of consecutive occupancy). Report all taxable daily rentals occurring before June 1, 2002, on the Saratoga County line. If the rental is on other than a daily basis, prorate the amount of rent reported on each line.

Need help?



Business tax information: 1 800 972-1233

Forms and publications: 1 800 462-8100

From areas outside the U.S. and outside Canada: (518) 485-6800

Fax-on-demand forms: 1 800 748-3676

Hearing and speech impaired (telecommunications device for the deaf (TDD) callers only): 1 800 634-2110.



Internet access: www.tax.state.ny.us