Nev

New York State and Local Sales and Use Tax Return for Part-Quarterly Filers

ST-809

3/99)

Use this form to report transactions for the period March 1, 1999, through March 31, 1999, only.

Sales tax vendor identification number									Ir If on process of the process of t	Change of Business Information If your mailing address is incorrect on the label and you have not previously notified us, enter your correct mailing address next to your preprinted address. If your mail is forwarded to a paid preparer or you have any other change (name, ID#, physical address or owner/officer responsible person information) complete Form DTF-95.1s, Change of Business Information for Vendors found in the ST-809 instructions, or Form DTF-95, Change of Business Information. To request Form DTF-95, call the Business Tax Information Center (See telephone		
U.S. and Canada, call (518) 485-6800. Type of business Check here if you are reporting sales tax on th more than one business location									nis re			
Summary	of Tax Due -	— Con	plete <i>Lon</i>	g Method or	Short M	etho	od section b	elow, no	ot b	oth (see instruction	ons).	
	Summary of Business Activities	1	Gross Sales and Services (to nearest dollar)		R Taxab		le Sales and Services to nearest dollar)		_	Purchases Subject to Us (to nearest dollar	se Tax	
	Activities	•			•			T	•			
				ons)		1a			_			
Lana	-	-		nstructions)		1b			4 -	T		
Long				a)					1c	•		
Method	2a Credits not	, , ,										
MELITOU		Advance payments (including PrompTax payment)										
		Sales and use taxes due (subtract line 2c from line 1c)								•		
		Interest and penalties (see instructions)								•		
		Amount due (add lines 3 and 4) Pay this amount								•		
Short Method	1a Comparabl	Comparable quarter of the prior year (see instructions)* 1a ●										
	b Tax due (1/3	Tax due (1/3 of line 1a)							_			
	•									T		
	d Net tax due									•		
		' '										
	•	•		npTax payment)		2b						
									2c 3		+-+	
		Sales and use taxes due (subtract line 2c from line 1d)									+-	
		Interest and penalties (see instructions)								•	+-	
	3 Amount di	de (auu ii	ries 3 ariu 4)	ray tilis allio	unt				J			
							1					
	check or money o								For	office use only		
period y	on the check or rou are reporting.				r, Form ST							
* Adjustments: Include on line 1a. (See Short Method Adjustment on			Signature of vendor			(elephone number					
page 3 of th	e instructions.)		Title				ate					
Locality	Adjus \$	stment	Signature of preparer (if other than vendor)			Te	Telephone number ()					
			Preparer's ad	dress		Da	ate					

Where to mail your return and attachments

All vendors, except those who participate in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, including those located outside New York State, mail your completed return and attachments to:

NYS SALES TAX PROCESSING GENERAL POST OFFICE PO BOX 1208 NEW YORK NY 10116-1208

Vendors who participate in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, mail your completed return and attachments to:

NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT GENERAL POST OFFICE PO BOX 1209 NEW YORK NY 10116-1209

If you are enrolled in the PrompTax Program, please use the preaddressed envelope provided. If you require the correct mailing address for your return, please call the PrompTax unit at 1 800 338-0054.

If you are using a private delivery service, address the return envelope to: The CHASE MANHATTAN BANK, NYS GOVERNMENT TAX PROCESSING, 12 CORPORATE WOODS BLVD., 4th FLOOR, ALBANY, NY 12211

For a listing of designated delivery services, see Publication 55, Designated Private Delivery Services.

Need Help?

Telephone Assistance is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. **For business tax information and forms**, call the Business Tax Information Center at 1 800 972-1233. **For general information**, call toll free 1 800 225-5829. **To order forms and publications**, call toll free 1 800 462-8100. **From areas outside the U.S. and outside Canada**, call (518) 485-6800.

Fax-on-Demand Forms Ordering System - Most forms are available by fax 24 hours a day, 7 days a week. Call toll free from the U.S. and Canada 1 800 748-3676. You must use a Touch Tone phone to order by fax. A fax code is used to identify each form.

Internet Access - http://www.tax.state.ny.us

Access our website for forms, publications, and information.

Hotline for the Hearing and Speech Impaired - If you have access to a telecommunications device for the deaf (TDD), you can get answers to your New York State tax questions by calling toll free from the U.S. and Canada 1 800 634-2110. Assistance is available from 8:30 a.m. to 4:15 p.m. (eastern time), Monday through Friday. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.

Persons with Disabilities - In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call the information numbers listed above.

Mailing Address - If you need to write, address your letter to: NYS Tax Department, Taxpayer Assistance Bureau, W A Harriman Campus, Albany NY 12227.