



Monthly Schedule PT

Petroleum Business Tax Return Payments

Use this form only to report tax payments for the month of **November 1999**.

Print name, address, and identification number as shown on Form PT-100. Keep a copy of this completed form for your records.

Legal name		Identification number	
Street address	City	State	ZIP code

Report your Articles 12-A and 13-A Promptax payment and Form PT-100 tax payment for this period.

Please read instructions below before completing.

Report your Promptax payment of the sales and use tax quarterly on, Schedule P (Form ST-810.6) of Form ST-810, *New York State and Local Sales and Use Tax Return Quarterly for Part-Quarterly Filers*. Report your Promptax payment of the prepaid sales tax on motor fuel and diesel motor fuel monthly on, Schedule FT (Form FT-945/1045-A) of Form FT-945/1045, *Report of Sales Tax Prepayment on Motor Fuel/Diesel Motor Fuel*.

1a	<input type="checkbox"/> A	Promptax payment based on the actual tax due for the period November 1 through November 22, 1999 ...	\$			1a		
	or							
1b	<input type="checkbox"/> E	Promptax payment based on last year's comparable period (November 1998)				1b		
2		Tax paid with Form PT-100, <i>Petroleum Business Tax Return</i>				2		
3		Total tax paid (add line 1a or 1b and line 2)				3		

Instructions

Who must file

Schedule PT must be filed with Form PT-100, *Petroleum Business Tax Return*, by any taxpayer who is enrolled in the Promptax program for payments of Articles 12-A and 13-A taxes.

Use Schedule PT to report the payments of Articles 12-A and 13-A taxes you made for the month covered by this schedule. You may use Schedule PT **only** to report the Promptax payment of Articles 12-A and 13-A tax.

When to file

You must file Schedule PT monthly with Form PT-100, which is due 20 days after the end of the month covered by the form.

Line instructions

Line 1a — Actual method — If your payment was based on actual tax due for the period (November 1 through November 22, 1999), check box **A** and enter in the space

provided to the left of line 1a the amount of your actual tax due. Enter your Promptax payment (electronic funds transfer or certified check) on line 1a. The amount of your Promptax payment must have been equal to at least 90% of the actual tax liability for such period, to avoid interest and penalty.

Line 1b — Estimated method — If your payment was based on last year's comparable period, check box **E** and enter your Promptax payment on line 1b. Your Promptax payment must have been equal to at least 75% of the tax liability (prior to credits) for the comparable month of the preceding year, to avoid interest and penalty.

Line 2 — Enter the amount of the tax payment remitted with your Form PT-100, exclusive of any penalty or interest.

Line 3 — Add line 1a or 1b and line 2. This amount should equal the total Articles 12-A and 13-A tax payments you made for the month.