

**QUARTERLY SCHEDULE U (PAGE 2 SUPPLEMENT)**

**THIS FORM IS TO BE USED TO REPORT SALES AND USE TAX ON  
THE FOLLOWING TRANSACTIONS ONLY**

Machinery parts, tools and supplies used or consumed in production are subject to the local sales and use tax within the City of New York. These items are exempt from local sales and use taxes outside the City of New York. These items are also exempt from the statewide sales and use taxes.

Report on the New York City line of this form the sale of qualifying parts, tools and supplies or the purchases of these items which are subject to use tax.

The services of installing, repairing, maintaining or servicing production machinery, equipment, apparatus, parts, tools and supplies are subject to all local sales and use taxes. These services are exempt from the statewide sales and use taxes.

Report on the appropriate line of this form the sales of these services or purchases of these services which are subject to use tax.

Schedule U (Page 2 Supplement) should be used to report the following sales or purchases subject to use tax:

- (a) Machinery parts with a useful life of one year or less, tools and supplies used directly and predominantly in production within New York City only. *(For machinery parts with a useful life of more than one year, see ST-150.1, Instructions, Page 3, Column (c).)*
- (b) Parts with a useful life of one year or less, tools and supplies used in or on telephone central office equipment or station apparatus or comparable telegraph equipment used directly and predominantly in receiving at destination or initiating and switching telephone or telegraph communication within New York City only. *(For parts with a useful life of more than one year, see ST-150.1, Instructions, Page 3, Column (c).)*
- (c) The services of installing, repairing, maintaining or servicing:
  - I. Machinery and equipment used directly and predominantly in production.
  - II. Telephone and telegraph central office equipment and station apparatus used directly and predominantly in receiving at destination or initiating and switching telephone or telegraph communication.
  - III. Parts, tools and supplies used in connection with this machinery, equipment and apparatus.

**INSTRUCTIONS**

*Please complete the inside of this form as follows:*

**TAX RATE - Column (b)**

The rates shown in Column (b) are the local tax rates which apply in the jurisdictions listed in Column (a).

**TAXABLE SALES AND SERVICES - Column (c)**

Report on the appropriate line(s) receipts from taxable sales and services in the taxing jurisdiction(s) listed in Column (a).

Enter the total amount reported on both sides of this column on the "Total" line and in the amount reported in Box B on Page 1 of Form ST-100.

**PURCHASES SUBJECT TO USE TAX - Column (d)**

Report on the New York City line purchases of qualifying parts, tools, supplies and services which are taxable but upon which no tax has been paid.

Enter the total amount reported in this column on the "Total" line and in Box C on Page 1 of Form ST-100.

**SALES AND USE TAXES - Column (e)**

The amount of tax to be reported is either:

- 1) Tax computed based on rate in Column (b), or,
- 2) The amount actually collected or which should have been collected from your customers, whichever is greater.

Enter the sum of the amounts reported on both sides in this column on the "Total" line.

Include the total sales tax reported on **both sides** of this form in the amount reported on line 1, Page 1 of Form ST-100.

**CREDITS**

Credits which can be identified by locality should be taken on the appropriate line on this form. Credits taken on this form should be included in the total amount entered in Box D on Page 1 of the ST-100.

Net credits (negative amounts) should be shown in parenthesis.

## QUARTERLY SCHEDULE U

Print Name, Address and Identification Number as shown on Form ST-100.

Name		Identification Number		
Street Address		City	State	Zip Code

## READ INSTRUCTIONS ON FRONT BEFORE MAKING ENTRIES BELOW

TAXING JURISDICTION (a)	% RATE (b)	TAXABLE SALES AND SERVICES (to nearest dollar) (c)	PURCHASES SUBJECT TO USE TAX (to nearest dollar) (d)	SALES AND USE TAXES b x (c + d) (dollar and cents) (e)	CODE
Albany	3				L0177
Allegany	3				L0217
Broome	3				L0317
Cattaraugus - except	3				L0497
Olean (city)	3				L0417
Salamanca (city)	3				L0427
Cayuga	3				L0507
Chautauqua	3				L0607
Chemung - except	3				L0797
Elmira (city)	3				L0717
Chenango	2				L0807
Clinton - except	3				L0997
Plattsburgh (city)	3				L0917
Columbia	3				L1008
Cortland	3				L1107
Dutchess - except	1				L1307
Poughkeepsie (city)	3				L1337
Erie	3				L1417
Essex	3				L1507
Franklin	3				L1607
Fulton (county)	3				L1707
Genesee - except	3				1897
Batavia (city)	3				1827
Greene	3				L1917
Hamilton	3				L2007
Jefferson	3				L2207
Lewis	2				2307
Livingston	3				L2407
Madison - except	2				L2597
Oneida (city)	3				L2527
Monroe	3				L2607
Montgomery - except	3				L2797
Amsterdam (city)	3				L2717
Nassau - except	4				2856
Glen Cove (city)	4				2893
Niagara	3				L2907
Oneida - except	3				3007
Rome (city)	3				L3038
Sherrill (city)	3				L3048
Utica (city)	3				L3055
Onondaga	3				L3107
Ontario - except	3				L3277
Canandaigua (city)	3				L3237
Geneva (city)	3				L3247



**Sales or Use Tax on Parts, Tools, Supplies and Services to Tangible Personal Property Used or Consumed in Production**

Credits which can be identified by locality should be taken on the appropriate line below.  
 Net Credits (negative entries) should be shown in parentheses.

• Attach to Form ST-100, New York State & Local Sales & Use Tax Return

TAXING JURISDICTION (a)	% RATE (b)	TAXABLE SALES AND SERVICES (to nearest dollar) (c)	PURCHASES SUBJECT TO USE TAX (to nearest dollar) (d)	SALES AND USE TAXES b x (c + d) (dollar and cents) (e)	CODE
Orange	2				3357
Orleans	3				L3477
Fulton (city)	3				L3537
Oswego (city)	3				L3547
Otsego	2				L3607
Putnam	2½				3727
Rensselaer	3				L3878
Rockland	2				3907
St. Lawrence - except	3				L4097
Ogdensburg (city)	3				L4017
Saratoga - except	3				4107
Mechanicville (city)	3				4157
Saratoga Springs (city)	3				4127
Schenectady (city)	2½				L4212
Schoharie	2				L4302
Schuyler	3				L4407
Seneca	3				4517
Steuben - except	3				L4687
Hornell (city)	3				L4627
Corning (city)	3				L4617
Suffolk	3				L4717
Sullivan	3				L4817
Tioga	3				L4905
Tompkins - except	3				L5097
Ithaca (city)	3				L5017
Ulster	3				L5117
Warren - except	3				L5297
Glens Falls (city)	3				L5217
Washington	3				L5307
Wayne	3				L5407
Westchester - except	1½				5597
Mount Vernon (city)	3				5575
New Rochelle (city)	3				6575
White Plains (city)	3				5567
Yonkers (city)	4				6567
Wyoming	3				5607
Yates	3				L5707
<b>NEW YORK CITY</b>	<b>4</b>				<b>L8007</b>
<b>TOTALS (these figures should be the total of BOTH SIDES, then enter on Page 1, ST-100)</b>					

Box B

Box C

Line 1