



# New York State and Local Sales and Use Tax Return Worksheet

For quarterly period (mm/dd/yy): _____ / _____ / _____ to _____ / _____ / _____
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**Do not file this worksheet with the Tax Department.**  
 (This worksheet is to be used to assist in Web Filing only.)

Sales tax identification number _____	Legal name _____
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### Summary

Gross sales .....	<input type="text"/>
Non-taxable sales .....	<input type="text"/>
Credit card and debit card deposits (optional) .....	<input type="text"/>

### Final return

Are you Web Filing a final return? ..... Yes  No

If Yes, see Form ST-100/101/810-FRW, *Final Return Worksheet*.

### Jurisdiction information — No over-collected tax (C - D) + (E - F) x G = H

Enter the information for each jurisdiction in the boxes below.

A Jurisdiction name	B Jurisdiction code	C Taxable sales	D Credits against sales	E Taxable purchases	F Credits against purchases	G Tax rate*	H Tax due*
Totals:							

**Note:** This table may be used for the main return only. Worksheets for each schedule are also available.

\*Web File will populate the tax rate and compute the amount of tax due when you file.

**Jurisdiction information — Including over-collected tax**  $[(C - D) + (E - F) \times G] + H = I$

If you are remitting **over-collected** tax for any jurisdiction, a field will be available for the entries when Web Filing. This field will only appear if you select *Yes* to the question: *Do you have any over-collected sales and use tax for this filing period?*, on the *Questionnaire* page.

If you have **over-collected tax to remit**, enter the information for each jurisdiction in the boxes below:

A Jurisdiction name	B Jurisdiction code	C Taxable sales	D Credits against sales	E Taxable purchases	F Credits against purchases	G Tax rate*	H Over-collected tax	I Tax due*
Totals:								

**Special taxes**  $B \times C = D$

A Special taxes	B Taxable receipt	C Tax rate*	D Tax due*
Passenger car rental (outside MCTD) .....			
Passenger car rental (inside MCTD) .....			
Information and entertainment services .....			
Total:			

**Note:** If you are claiming credits on the return you are Web Filing, see Form ST-100/101/810-CRW, *Credit or Refund Worksheet*.

\*Web File will populate the tax rate and compute the amount of tax due when you file.

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