



NEW YORK STATE DEPARTMENT OF TAXATION & FINANCE  
OFFICE OF REAL PROPERTY TAX SERVICES

APPLICATION FOR RESIDENTIAL INVESTMENT REAL  
PROPERTY TAX EXEMPTION; CERTAIN SCHOOL DISTRICTS  
Application for exemption must be filed with City of Rome Assessor by July 28  
or Assessor of a town within the Rome City School District by March 1

Do not file form with the Office of Real Property Tax Services

- 1. Name and telephone no. of owner(s) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Day No. ( ) \_\_\_\_\_  
 Evening No. ( ) \_\_\_\_\_  
 E-mail address (optional) \_\_\_\_\_
- 2. Mailing address of owner(s) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 3. Location of property: \_\_\_\_\_  
 \_\_\_\_\_ Street address  
 Rome City School District, \_\_\_\_\_  
 \_\_\_\_\_ City/Town  
 Property identification (see tax bill or assessment roll)  
 Tax map number or section/block/lot \_\_\_\_\_
- 4. Description of residential property for which exemption is sought:
  - a.  one-family residence     two-family residence     three-family residence
  - b. General description of property (if necessary, attach plans or specifications): \_\_\_\_\_  
 \_\_\_\_\_
  - c. Total cost: \$ \_\_\_\_\_
  - d. Date construction, alteration, installation or improvement was started: \_\_\_\_\_
  - e. Date completed (attach copy of certificate of occupancy or other documentation of completion): \_\_\_\_\_  
 \_\_\_\_\_
- 5. Is this property the primary residence of its owner?     Yes     No

**Certification**

I, \_\_\_\_\_, hereby certify that the information on this application and any accompanying pages constitutes a true statement of facts.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**FOR ASSESSOR'S USE**

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1. Date application filed: \_\_\_\_\_ 2. Applicable taxable status date: \_\_\_\_\_
3. Action on application:  Approved  Disapproved
4. Assessed valuation of parcel in first year of exemption: \$ \_\_\_\_\_
5. Increase in total assessed valuation in first year of exemption: \$ \_\_\_\_\_
6. Amount of exemption in first year:
- |  |         |        |
|--|---------|--------|
|  | _____   | _____  |
|  | Percent | Amount |

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_____	_____
Assessor's signature	Date

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**INSTRUCTIONS FOR APPLICATION FOR RESIDENTIAL INVESTMENT  
REAL PROPERTY TAX EXEMPTION; CERTAIN SCHOOL DISTRICTS  
(Real Property Tax Law, Section 485-m)**

**1. Authorization for exemption**

Section 485-m of the Real Property Tax Law authorizes the Rome City School District to offer a partial exemption from real property taxation for residential property constructed subsequent to January 1, 2008 or a later date as specified in the School District's resolution. The cost of such construction, alteration, installation or improvement must exceed \$70,000 or a higher minimum, not to exceed \$350,000, as may be provided in such resolution. Ordinary maintenance and repairs do not qualify for exemption.

The Rome City School District may limit the exemption to specific geographic areas. Consult the assessor to ascertain if the exemption has been so limited.

**2. Duration and computation of exemption**

Generally, the amount of the exemption in the first year is 50% of the increase in the assessed value attributable to the construction. The exemption amount then decreases by 5% in each of the next nine years. This declining percentage continues to be applied to the increase in assessed value determined in the first year of the exemption, unless there is a change in level of assessment for an assessment roll of 15% or more, as certified by the Office of Real Property Tax Services, in which case an adjustment is required. The School District may reduce the percentages of the exemption.

**3. Application for exemption**

The exemption may apply to taxes imposed upon real property by the School District. The exemption does not apply to costs incurred for ordinary maintenance and repairs.

**4. Filing of exemption**

Application for exemption from School taxes must be filed with the City of Rome assessor or the assessor of the Town of Annsville, Lee, Verona or Western as appropriate, not the Office of Real Property Tax Services.

**5. Time of filing application**

The application must be filed in the assessor's office on or before the appropriate taxable status date and within one year from the date of completion of the improvements. In the City of Rome the taxable status date is July 28. In the towns within the School District, the taxable status date is March 1.

Once the exemption has been granted, the exemption may continue for the authorized period provided that the eligibility requirements continue to be satisfied. It is not necessary to reapply for the exemption after the initial year in order for the exemption to continue.