



Department of Taxation and Finance

# Claim for New York City School Tax Credit

Tax Law – Section 606(ggg)

# NYC-210

Your first name		MI	Your last name (for a combined claim, enter spouse's name on line below)		Your date of birth (mmdyyy)	Your Social Security number	
Spouse's first name		MI	Spouse's last name		Spouse's date of birth (mmdyyy)	Spouse's Social Security number	
Mailing address (number and street or PO Box)					Apartment number		You must enter your date(s) of birth and Social Security number(s) above.
City, village, or post office			State	ZIP code	Country		
Address of New York City residence that qualifies you for this credit, if different from above							Apartment number
City			State	ZIP code	Decedent information	Taxpayer's date of death (mmdyyy)	Spouse's date of death (mmdyyy)
			NY				

**Note:** Use this form only if you are not required to file a 2023 Form IT-201 or IT-203, and you lived in New York City for any part of 2023. You lived in **New York City** if you lived in any of the following counties during 2023: **Kings County (Brooklyn), Bronx, New York County (Manhattan), Richmond County (Staten Island), or Queens**. If you did not live in any of these counties for all or part of the year, **stop**; you do not qualify for this credit.

**Type of claim – mark an X in one box**  
(see instructions)

- a  Single (complete lines 1, 2, and 5)
- b  Married filing a **combined** claim (complete lines 1 through 5)
- c  Married but filing a **separate** claim (complete lines 1, 2, and 5)
- d  Qualifying surviving spouse (you must meet **all** of the conditions outlined in the instr., including having a dependent child; complete lines 1, 2, and 5)

- Can you be claimed as a dependent on another taxpayer's 2023 federal return?  1 Yes  No   
If you marked an **X** in box a, c, or d above, and marked the **Yes** box at line 1, **stop**; you do not qualify for the credit. All other filers continue with line 2.
  - Enter, in the box to the right, the number of months during 2023 that you lived in **New York City** (see **Note** above; also see instructions)  2  months  
If you marked an **X** in box b above, continue with line 3. All other filers continue with line 5.
  - Can your **spouse** be claimed as a dependent on another taxpayer's 2023 federal return?  3 Yes  No   
If you marked an **X** in the **Yes** box at both lines 1 and 3, **stop**; you do not qualify for this credit. All other filers continue with line 4.
  - Enter, in the box to the right, the number of months during 2023 your **spouse** lived in **New York City** (see **Note** above; also see instructions)  4  months
  - Mark one refund choice (see instructions):  **direct deposit** (fill in line 6) - or -  **paper check**
  - Direct deposit** (see instructions): Complete the following to have your refund deposited directly to your bank account. If the funds for your refund would go to an account outside the U.S., mark an **X** in this box (see instructions)
- 6a Account type:  Personal checking - or -  Personal savings - or -  Business checking - or -  Business savings
- 6b Routing number  6c Account number

Third-party designee? (see instr.) Yes <input type="checkbox"/> No <input type="checkbox"/>	Print designee's name	Designee's phone number ( )	Personal identification number (PIN)
	Email:		

▼ <b>Paid preparer must complete</b> ▼ (see instructions)		Preparer's NYTPRIN	NYTPRIN excl. code
Preparer's signature		Preparer's printed name	
Firm's name (or yours, if self-employed)		Preparer's PTIN or SSN	
Address		Employer identification number	
		Date	
Email:			

▼ <b>Taxpayer(s) must sign here</b> ▼	
Your signature	
Your occupation	
Spouse's signature and occupation (if joint claim)	
Date	Daytime phone number ( )
Email:	

See mailing instructions on back.



For office use only

## When and where to file Form NYC-210

File your claim as soon as you can after January 1, 2024.

Mail your claim to:

**NYS TAX PROCESSING  
PO BOX 15192  
ALBANY NY 12212-5192**

### Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your form and tax payment. However, if, at a later date, you need to establish the date you filed or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your form, contact that private delivery service for instructions on how to obtain written proof of the date your form was given to the delivery service for delivery. See Publication 55 for where to send the form(s) covered by these instructions.

## Privacy notification

New York State Law requires all government agencies that maintain a system of records to provide notification of the legal authority for any request for personal information, the principal purpose(s) for which the information is to be collected, and where it will be maintained. To view this information, visit our website, or, if you do not have Internet access, call and request Publication 54, *Privacy Notification*. See *Need help?* for the Web address and telephone number.

### Need help?



Visit our website at **[www.tax.ny.gov](http://www.tax.ny.gov)**

- get information and manage your taxes online
- check for new online services and features

### Telephone assistance

Automated income tax refund status:	518-457-5149
Personal Income Tax Information Center:	518-457-5181
Corporation Tax Information Center:	518-485-6027
To order forms and publications:	518-457-5431
Text Telephone (TTY) or TDD equipment users	Dial 7-1-1 for the New York Relay Service

